

**TOWN OF WESTVILLE**  
**IMPROVEMENT LOCATION PERMIT APPLICATION (RESIDENTIAL)**

Please fill out the following information and *we will call you when your permit is ready for pickup.* \*NOTE: PLEASE ALLOW 5-10 BUSINESS DAYS TO PROCESS YOUR PERMIT.

Date: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_

ADDRESS OF PROPERTY: \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

LOT # \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

LOT SIZE, WIDTH: \_\_\_\_\_ DEPTH: \_\_\_\_\_ AREA: \_\_\_\_\_

Proposed Construction:

Type of home: (check one)

Ranch \_\_\_\_\_ Bi-level \_\_\_\_\_ Tri-level/Quad-level \_\_\_\_\_ Two-story \_\_\_\_\_

Building size \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ # of floors \_\_\_\_\_

Setbacks: Front \_\_\_\_\_ Sides \_\_\_\_\_, \_\_\_\_\_ Rear \_\_\_\_\_

Sq. Ft. per level: Main \_\_\_\_\_ Upper \_\_\_\_\_ Lower \_\_\_\_\_

Finished or Unfinished Basement \_\_\_\_\_ Is the basement a daylight? \_\_\_\_\_  
(Circle one)

Or walkout \_\_\_\_\_ Total living area \_\_\_\_\_

Garage \_\_\_\_\_ Rear Deck/Porch \_\_\_\_\_ Front Porch \_\_\_\_\_

ESTIMATED CONSTRUCTION COST \$ \_\_\_\_\_

*By executing this Improvement Location Permit Application and submitting it for the consideration of the Town of Westville, I certify that all information contained is accurate. If the applicant is not the property owner, the person executing this Application represents that he/she has the requisite authority. Should any information change, the Applicant shall be obligated to immediately notify the Town of Westville. Should any information be determined to be inaccurate or otherwise incomplete, the permit may be revoked and work stopped.*

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CONTRACTOR/OWNER SIGNATURE

PRINTED NAME

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**---Do Not Write Below This Line, Office Use Only---**

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Check off list:

1. Completed Application \_\_\_\_\_
  2. Survey of home and property, which would include proposed driveway with dimensions and any other impervious surface in front yard \_\_\_\_\_
  3. Sewer Permit \_\_\_\_\_
  4. Occupancy Permit Application \_\_\_\_\_
  5. Complete set of Working Blueprints.  
**i.e. roof plan, full wall section, window cut sheet from manufacturer** \_\_\_\_\_
  6. Subcontractor's List (Included with application) \_\_\_\_\_
  7. Received by and Date \_\_\_\_\_
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