

NOTICE OF EXECUTIVE SESSION
TOWN OF WESTVILLE

TUESDAY, SEPTEMBER 6, 2022
5:30 P.M.
COMMUNITY ROOM
100 SETSER DRIVE, WESTVILLE, IN

Pursuant to IC 5-14-1.5-5/6, 5-14-1.5-6.1(b)(4), the Westville Town Council will meet in Executive Session on the topic checked as permitted under this Statute.

1. Where authorized by Federal or State Statute.
2. For discussion of strategy with respect to any of the following:
- (A) Collective bargaining.
 - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
 - (C) The implementation of security systems.
 - (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.
3. For discussion of the assessment, design, and implementation of security systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana Economic Development Corporation, the Office of Tourism Development, the Indiana Finance Authority, the Ports of Indiana, an Economic Development Commission, the Indiana State Department of Agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
6. With respect to any individual over whom the Board has jurisdiction:
- (A) to receive information concerning an individual's alleged misconduct; and
 - (B) to discuss, before a determination, the individual's status as an employee.
7. For discussion of records classified as confidential by State or Federal Statute.
8. To discuss, before a placement decision, an individual employee's past performance, behavior and needs.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
10. When considering the appointment of a public official, to do the following:
- (A) Develop a list of prospective appointees.
 - (B) Consider applications.
 - (C) Make one (1) initial exclusion of prospective appointees from further consideration.
11. To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.
12. To discuss information and intelligence intended to prevent, mitigate, or respond to, the threat of terrorism.

CERTIFICATION

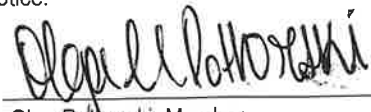
The Westville Town Council hereby certifies that it discussed no subject matter in the above-referenced executive session other than the subject matter(s) specified in the above copy of the public notice.



Michael Albert, President



James Bechinske, Vice President



Olga Potorski, Member



Deborah Kelly, Member



Nate Burnett, Member



Attest: Lori Mercer

LEGAL NOTICE

The Westville Town Council will meet in a special meeting at 6 PM (local time) on September 6, 2022. The special meeting will be held at Town of Westville Community Room located at 100 Setser Drive, Westville, Indiana 46391.

Westville Town Council

*This notice is not for legal publication
but just for notification purposes.*

WESTVILLE TOWN COUNCIL
SEPTEMBER 06, 2022
100 SETSER DRIVE
6:00 P.M.

AGENDA

ORDINANCE 2022-6, SALARY ORD. AMENDMENT

WESTVILLE TOWN COUNCIL

SEPTEMBER 6, 2022
MINUTES OF MEETING

A special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 6:23 p.m. Present: Michael Albert, James Bechinske, Olga Pathorski, Deborah Kelly, Nate Burnett, Clerk-Treasurer, Lori Mercer.

Absent: Town Attorney Doug Beige.

Michael Albert called the meeting to order at 6:23 pm. This meeting is being held to amend Salary Ordinance 2021-14. This will amend the Clerk Level B (FT) position under Water Co. to a Clerk Level B (FT/PT) position with a pay rate of \$29,120.00 annually (\$14.00 for part-time). Michael Albert made a motion to approve Ordinance 2022-6 on the first reading. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes. Michael Albert made a motion to suspend the rules and adopt Ordinance 2022-6. Olga Pothorski, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert made a motion to adjourn at 6:27 pm. Olga Pothorski, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

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ORDINANCE No.: 2022-6

AN ORDINANCE OF THE TOWN COUNCIL OF WESTVILLE, LAPORTE COUNTY, INDIANA, AMENDING ORDINANCE NO. 2021-14 ENTITLED "SALARY ORDINANCE FOR THE YEAR 2022"

WHEREAS, on November 9, 2021 the Town Council of the Town of Westville, LaPorte County, Indiana (the "Town Council") adopted Ordinance No. 2021-14 entitled "Salary Ordinance for the Year 2022"; and

WHEREAS, Ordinance No. 2021-14 established the salaries and other compensation to be paid to the employees of the Town of Westville, LaPorte County, Indiana (the "Town"), in 2022; and

WHEREAS, the Town Council is desirous of adopting this Ordinance to amend Ordinance 2021-14 to change the Clerk Level B (FT) position in the Water Co.; to a Clerk Level B (FT/PT) position with a rate of pay of \$29,120.00 annually and \$1,120.00 per pay for a full-time position and \$14.00 per hour for the part-time position.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WESTVILLE, LAPORTE COUNTY, INDIANA, THAT ORDINANCE 2021-14 SHALL BE AMENDED TO READ AS FOLLOWS:

Section 1. Page 4 of Ordinance No. 2021-14 is hereby revised and amended to state as follows:

WATER COMPANY

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$2,400.00	\$200.00	
Clerk-Treasurer	\$25,000.04	\$961.54	
Clerk – Level A (FT)	\$16,900.52	\$650.02	
Clerk – Level B (FT)	\$29,120.00	\$1,120.00	\$14.00
Utility Operator/GIS Coordinator (water or sewage)	\$39,102.96	\$1,583.96	
Laborer – Part-Time – new hire			\$12.15

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer, Clerk – Level A, Clerk – Level B (FT), Utility Operator/GIS Coordinator after completion of six (6) month introductory period.

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Section 2. Except as expressly modified by this Ordinance all other parts or provisions of Ordinance 2021-14 shall remain in full force and affect.

Section 3. If any portion of this Ordinance shall be held invalid or unconstitutional by any court or competent jurisdiction, such decision will not affect any other portion or provision of this Ordinance.

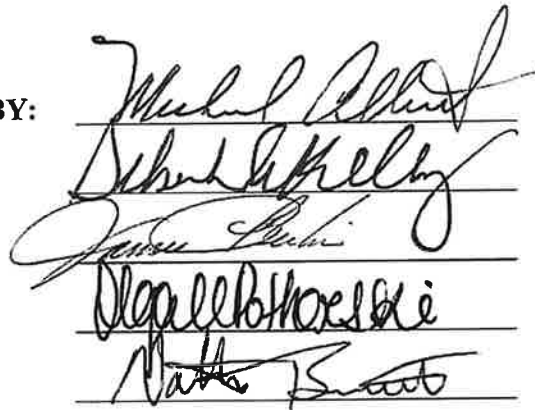
Section 4. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. It is provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, reestablished and confirmed.

Section 5. This Ordinance shall be in full force and affect from and after its adoption and any procedures required by law.


Section 6. All of which is Ordained by the Town Council of the Town of Westville, LaPorte County, Indiana by a vote of 5-0 of all members present and voting this 6th day of September, 2022.

WESTVILLE TOWN COUNCIL

BY:

The block contains five handwritten signatures, each written over a horizontal line. From top to bottom, the signatures are: Michael Albert, Deborah Kelly, James Rubin, Deanne Hoesli, and Matt Swartz.

ATTEST:


Lori Mercer, Clerk-Treasurer of the Town
of Westville, Indiana

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 100 Setser Drive.

Notice is hereby given to taxpayers of WESTVILLE CIVIL TOWN, LaPorte County, Indiana that the proper officers of Westville Civil Town will conduct a public hearing on the year 2023 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Westville Civil Town not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Westville Civil Town shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Westville Civil Town will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 13, 2022	Adoption Meeting Date	Tuesday, September 27, 2022
Public Hearing Time	6:30 PM	Adoption Meeting Time	6:00 PM
Public Hearing Location	100 Setser Drive, Westville, IN	Adoption Meeting Location	100 Setser Drive, Westville, IN
Estimated Civil Max Levy	\$536,813		
Property Tax Cap Credit Estimate	\$113,900		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$677,050	\$380,000	\$0	\$364,857	4.15%
0254-LOCAL INCOME TAX	\$47,718	\$0	\$0	\$0	
0706-LOCAL ROAD & STREET	\$50,000	\$0	\$0	\$0	
0708-MOTOR VEHICLE HIGHWAY	\$426,600	\$130,000	\$0	\$119,980	8.35%
1151-CONTINUING EDUCATION	\$5,000	\$0	\$0	\$0	
1301-PARK & RECREATION	\$26,500	\$15,000	\$0	\$14,998	0.01%
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$12,000	\$0	\$0	\$0	
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$17,000	\$12,000	\$0	\$11,948	0.44%
9500-Community Crossings Grant	\$0	\$0	\$0	\$0	
9501-Public Safety LIT	\$0	\$0	\$0	\$0	
Totals	\$1,261,868	\$537,000	\$0	\$511,783	

WESTVILLE TOWN COUNCIL

SEPTEMBER 13, 2022

MINUTES OF MEETING

The Westville Town Council held the 2023 budget public hearing at the Westville Town Complex Community Room, 100 Setser Drive at 6:30 p.m. Present: Michael Albert, James Bechinske, Olga Pothorski, Nate Burnett, Deborah Kelly, Lori Mercer; Clerk-Treasurer, John Schaefer, CPA.

Absent: Doug Biege; Town Attorney

Michael Albert asked if there was any public comment regarding the 2023 budget. There was none.

Michael Albert made a motion to close the hearing. Olga Pothorski, second. Motion carried. Hearing closed at 6:01 pm.

LM

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

JB

DK

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WESTVILLE TOWN COUNCIL
SEPTEMBER 13, 2022
100 SETSER DRIVE
7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

UTILITIES
MCO REPORT

STREETS
DEPARTMENT HEAD REPORT

PARKS

POLICE
DEPARTMENT HEAD REPORT

FINANCE

MISCELLANEOUS
WVFD ACTIVITY REPORT
CHAMBER OF COMMERCE

CITIZENS COMMENTS

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

WESTVILLE TOWN COUNCIL

SEPTEMBER 13, 2022
MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, James Bechinske, Olga Pothorski, Deborah Kelly, Nate Burnett, Lori Mercer, Clerk-Treasurer; Town Attorney, Doug Biege.

A motion was made by James Bechinske to approve minutes of the August, 2022 meeting. Olga Pothorski, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

A motion was made by Nate Burnett to approve claims for the month of August, 2022. Michael Albert, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert stated that ADA/Title VI grievance forms and a voluntary public involvement survey are available for anyone interested.

UTILITIES

Michael Albert gave a brief summary of the MCO report for the month of August in Nathan Howell's absence. It is attached.

Michael Albert stated that the sewer project is coming along and they have the new sludge press working.

Michael Albert stated that he was contacted by the attorney that is handling the Cam-Or issue and the attorney advised him that the EPA is very close to approving the restrictive ordinance within a month.

STREETS

There was nothing to report in Streets.

PARKS

There was nothing to report in Parks.

POLICE DEPARTMENT

Marshal Hynek reported the monthly stats.

Marshal Hynek stated that the patrol Durango is done and on the road. They are waiting on a gun rack and we are under what we earmarked for that money. The Durango will also need to have a printer installed. The other Durango is currently being equipped.

Marshal Hynek reported that the Westville Cruise-In hosted a 911 event for first responders.

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POLICE DEPARTMENT (CON'T)

Marshal Hynek stated that he would like to implement some type of exercise incentive or mandate for the officers. If this was to be mandated, time would need to be compensated or if it was an incentive, the budget would need to be considered.

Marshal Hynek reported that Deputy Cashman will be leaving employment on Oct. 22, 2022. All of his vacation, comp and floating holiday time will be exhausted. All of his gear will be turned in as well. He also stated that he will be working Deputy Cashman's shift for a few days. Marshal Hynek also stated that the Safety Board did interview 2 lateral hires who are state certified to be police officers. Marshal Hynek asked the council to consider lessening the probationary period since the prospects would not have to go to the academy. Michael Albert stated that we have normally taken it off of the end, after 6 months (inaudible). Marshal Hynek stated that he would like to have someone hired at the start of November so we have continuity of services.

FINANCE

There was nothing to report in Finance.

MISCELLANEOUS

The WVFD reported the monthly stats. They are attached.

Courtney reported that the new truck is being wired and looking at October for a completion date. She also reported that they had a meeting to discuss a Fire Territory to gather information and there will be more information to come.

Courtney thanked the Westville PD for their assistance with a couple of calls.

Courtney also stated that hose testing is still on hold.

Carolyn Probasco, from the Chamber of Commerce, was in attendance to ask the council for their consideration in collaborating with them to find someone to market them as well as the Town. She handed out a proposal listing needs and ideas (attached). She stated that the collaboration would be between the Town of Westville, the Chamber, South County Coalition Townships, Michigan City Chamber, and Vibrant Communities through the Unity Foundation. She asked the council to consider this and if they had any questions, they could reach out to her directly using the information listed on the back of the handout.

The Chamber also asked to have the Market on Main event on June 3, 2023 and to close Main Street from Railroad to Clyborn from 10:00 am to 3:00 pm. Council approved. The chamber was advised to connect with the Marshal and the Street Dept. Superintendent before the event to make sure there are no issues with the street closure.

CITIZENS COMMENTS

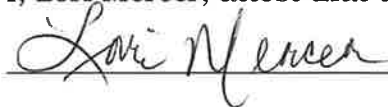
Steve Williams asked the council why there was no information given to the public from the public budget workshop meeting. Michael Albert stated that this meeting is held in the event there are any question between the department heads and the liaisons, and there were none. Michael Albert also stated that a budget workshop is not required by law. Michael Albert stated that the only meeting that is required is the

public hearing, which was held at 6:30 this same night. Mr. Williams asked if the public hearing was published anywhere else and Michael Albert stated that it is only required to be posted on Gateway and he also reported that it was announced at the last regular council meeting. Mr. Williams asked if the town council is required to attend ethics training and Michael Albert stated that they are not required to do so. Mr. Williams response to that was "that explains a lot". Michael Albert asked Mr. Williams to elaborate on that comment. Mr. Williams asked Michael Albert who is in charge of the sewer extension to the Westville Correctional Facility and Michael Albert stated that he is the liaison for Utilities. Mr. Williams asked Michael Albert where he is employed and Michael Albert stated that he is employed at the Westville Correctional Facility. Mr. Williams stated that he does not understand how that is not a conflict of interest. Town Attorney, Doug Beige, advised Mr. Williams to research the process on the how the bonding was done and how the agreement came about between the DOC and the Town of Westville. He stated hat Mike was not involved in any of that. He also stated that the engineering firm is monitoring to ensure that construction is going correctly. The project itself and its parameters were established well before it began and they were reviewed and approved by not only DOC, but also the bond bank. He advised Mr. Williams that if he would research and understand that process that he would feel more comfortable on what is happening now. Mr. Williams then stated that there is 5 million dollars' worth of sewer line running to a project and the guy that's in charge or at least managing the project works for them. Doug Beige told Mr. Williams that he is not even close and he is misrepresented. Doug Beige stated that Michael Albert has no supervision or authority over the project what-so-ever.

ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL

A motion to adjourn was made by Michael Albert at 7:27 PM. Olga Pothorski, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.





Town of Westville
August 2022 Monthly Report of Operations
Prepared By: Nathan Howell
September 13, 2022

Water

1. GIS – Not much progress has been made since last month.
2. Isler has submitted a new proposal for the small tower demolition. We will need to do a lot of follow-up work with NIPSCO for this. We have also requested another proposal.
3. The Surf Air fiber optic project is still in construction.
4. We have spent a lot of time with Reith Riley regarding the water main project and installing approximately 300 feet of line to eliminate a potential problem at Main Street and Highway 2. We will need to look at this later.
5. The roundabout project is proceeding. All the water main has been installed, disinfected, tested and put online. The new services have been run for the fence company and the Tazco building; however, the installation was not as originally discussed with INDOT. Reith Riley installed a conduit and Adam installed the copper service lines for each service. Tazco has been connected and the fence company will be completed soon. We have spent a very large amount of time on this project.
6. The fiber optic installation is starting to wind down.
7. Hydrant flushing will be done this month.

Wastewater

1. The Nash Finch Lift Station still needs a flow meter installed. We had Bowen look at it again and they will install the meter, manhole and piping. We have ordered the flow meter from Gasvoda.
2. The Westville Estates Pump Station is deteriorating rapidly. We have spoken with McMahon and Superior Pumping to renovate the station. We are considering installing the used system from the old WWTP. However, with the possibility of the new subdivision in the area, we will wait and determine the effect it will have on the sewerage collection area.
3. We still have an issue with the mapping system at Fieldstone Subdivision. The sanitary sewer locations on the atlas were wrong on two streets. We found two manholes buried very deep and there may be severe conflicts with fences in the rear lots. We will contact a contractor to assist with this. We had M.E. Simpson on site to assist in locating services and shut off valves. We have found nearly half of the valves which could not be found.
4. We are trying to find a less costly disposal of the sludge. We have several options.

5. The WWTP improvements are really beginning to move. Following is the progress that has been made:
- The lift station at WCC is about 90% complete with most of the building construction complete.
 - The force main is 99% complete. There are a few punch list items to address.
 - At the Wastewater Plant, the solids building is 90% complete. The sludge press has been started up. The disinfection system will be started up by the end of the month.
 - Raw and RAS piping is complete. There was another shut down for the new mixed liquor line.
 - Pouring of the pad for the O2 ditch is complete. Wall installation has begun.
 - The north clarifier has been rehabbed. The new drive needs to have start-up completed.
 - Dewatering for the site continues. The new headworks building has begun some of the demolition and has been sealed off from the lift station.

Town of Westville - Operational Summary for the Wastewater Treatment Plant

Influent

2022	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	5,902,400	241,900	156,400	190,400	139	216.3	316	494.6	28.8	45.7	5.1	8.1
February	5,874,400	416,000	176,100	209,800	153	275	242	425	25.6	44.8	5.1	8.9
March	5,642,000	231,500	163,900	182,000	180	275	343	522	34.9	53	7.2	10.8
April	5,493,000	320,700	161,300	183,100	215	331	341	548	36.2	55.3	6.4	9.8
May	5,499,400	222,000	160,800	177,400	198	308	278	426	35.0	51.7	6.0	8.9
June	5,877,600	252,800	162,100	189,600	202	323	333	534	31.2	50.3	5.7	9.0
July	5,691,000	289,500	166,300	189,700	143	223	378	590	29.8	47.2	5.8	9.2
August	5,874,500	235,000	165,700	189,500	155	243	345	544	31.8	50.3	5.7	9
September												
October												
November												
December												

Effluent

2022	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,821,000	242,100	155,300	187,800	3	97.8	7.3	97.7	.3	94.1	1.25	95.7
February	5,829,000	425,000	167,600	208,200	2.9	98.1	8.2	96.6	.5	89.4	.6	97.7
March	5,535,600	222,500	159,600	178,600	3.1	98.3	8.4	97.6	.6	91.2	.08	99.8
April	5,400,600	324,900	154,100	180,000	4.1	98.1	6.5	98.1	.8	88.0	.12	99.7
May	5,408,800	225,500	160,000	174,500	2.8	98.6	5.7	98	.7	87.8	.19	99.5
June	5,616,300	278,300	155,000	187,200	2.1	99	5	98.5	.9	85	.08	99.8
July	5,695,000	289,000	156,900	182,300	2.2	98.5	5.2	98.6	.6	90.2	.14	99.5
August	5,444,500	228,200	154,300	181,500	2.4	98.5	4.3	98.7	.5	91.4	.07	99.8
September												
October												
November												
December												

Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/22	4,401,000	233,700	0	141,400	73	51
02/28/22	4,437,300	280,100	46,700	158,500	75.6	50
03/31/22	5,041,700	250,600	0	163,400	83.9	54
04/30/22	5,139,900	431,700	81,600	170,500	85	0
05/31/22	4,481,500	288,400	76,400	158,200	81.6	0
06/30/22	5,878,300	521,600	81,100	195,200	104.4	0
07/31/22	5,065,000	334,800	51,500	166,000	85.9	0
08/31/22	5,088,700	263,500	79,100	165,300	76.5	0
09/30/22						
10/31/22						
11/30/22						
12/31/22						



Marketing Proposal

On August 16, 2022, at the Westville Area Chamber of Commerce's regular monthly meeting, it was proposed that the Chamber pursue the idea of creating a marketing position to strengthen the Chamber and town brand as well as strengthen the appeal of South La Porte County and all that it has to offer. We knew we couldn't successfully create and sustain this kind of position without the help and collaboration of our local leaders.

The mission of the Chamber is dedicated to enhancing our business atmosphere, supporting entrepreneurs, and connecting tomorrow's business leaders.

Our core values are integrity, inclusiveness, agility and accountability.

Why do we need a marketing professional?

- Lack of volunteers with time to professionally market the Westville Area
- Lack of branding of the Westville Chamber
- Lack of advertising of the Westville Area and South County
- Lack of current businesses in the Westville area
- Lack of downtown growth and curb appeal in the community and overall, in South County towns
- Lack of connectivity between Westville and all the South County area
- Lack of recognition of the resources and community events in the Westville Area and South County
- Lack of promotion of the history of Westville and the surrounding communities
- Lack of support for farmers and the pet driven businesses located in South La Porte County
- Lack of support and marketing of our local school systems
- Lack of marketing the image of safe and quiet communities to live, work and play
- Serve as a conduit to La Porte County Economic Development

How do we start the process of engaging a marketing professional?

- Meet with the Westville Town Council to discuss a collaboration between the Town of Westville, the Chamber, South County Coalition townships, Michigan City Chamber and Vibrant Communities through Unity Foundation.
 - The Chamber would be the entity that does all the infrastructure work of setting committee meetings, putting together documents and otherwise help in designing and developing the marketing position
 - The Town of Westville would serve as the "hub" community since it houses the largest population in South County

LEGAL NOTICE

The Westville Town Council will meet in a special meeting at 6:30 PM (local time) on September 19, 2022. The special meeting will be held at Town of Westville Community Room located at 100 Setser Drive, Westville, Indiana 46391.

Westville Town Council

***This notice is not for legal publication
but just for notification purposes.***

NOTICE OF EXECUTIVE SESSION
TOWN OF WESTVILLE


MONDAY, SEPTEMBER 19, 2022
5:30 P.M.
COMMUNITY ROOM
100 SETSER DRIVE, WESTVILLE, IN

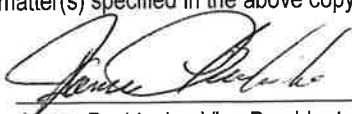
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7. For discussion of records classified as confidential by State or Federal Statute.
8. To discuss, before a placement decision, an individual employee's past performance, behavior and needs.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
10. When considering the appointment of a public official, to do the following:
- (A) Develop a list of prospective appointees.
 - (B) Consider applications.
 - (C) Make one (1) initial exclusion of prospective appointees from further consideration.
11. To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.
12. To discuss information and intelligence intended to prevent, mitigate, or respond to, the threat of terrorism.

CERTIFICATION

The Westville Town Council hereby certifies that it discussed no subject matter in the above-referenced executive session other than the subject matter(s) specified in the above copy of the public notice.

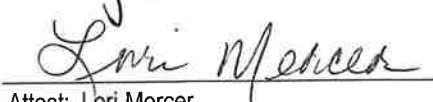

Michael Albert, President


James Bechinske, Vice President


Olga Pothorski, Member


Deborah Kelly, Member


Nate Burnett, Member


Attest: Lori Mercer

WESTVILLE TOWN COUNCIL
SEPTEMBER 19, 2022
100 SETSER DRIVE
6:30 P.M.

AGENDA

MVH NEW BUILDING/ARP FUNDS

2023 SALARY ORDINANCE

WESTVILLE TOWN COUNCIL

SEPTEMBER 19, 2022
MINUTES OF MEETING

A special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 6:30 p.m. Present: Michael Albert, James Bechinske, Olga Pathorski, Deborah Kelly, Nate Burnett, Clerk-Treasurer, Lori Mercer.

Absent: Town Attorney Doug Beige.

Michael Albert called the meeting to order at 6:30 pm. Michael Albert reported that the cost of the new building for the Street Department that was discussed previously is between \$206,395.37 and \$211,395.37. Michael Albert stated that we can go for an additional appropriation for what is left in the ARP Fund which is \$477,186.08 to pay for this and if anything else comes up between now and the end of the year, we will have access to those funds. James Bechinske made a motion to apply for an additional appropriation for the rest of the ARP funds and use some of that money to pay for the new building at the Street Department. Michael Albert, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert read Ordinance 2022-7, Salary Ordinance for 2023. There was some discussion at a previous meeting regarding the salary of the MVH Superintendent's position. Council agreed to take that position from \$59,428.20 for 2023 to \$60,228.22. Michael Albert made a motion to approve Ordinance 2022-7 on first reading. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes. James Bechinske made a motion to suspend the rules and adopt Ordinance 2022-7. Michael Albert, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Clerk-Treasurer Mercer suggested another possible use for some of the ARP funds would be to install a permanent bathroom at Prairie Meadow Park which would eliminate the need for port-a-pots. Council agreed that would be a good idea and suggested that the Park Liaison, Olga Pothorski and Clerk-Treasurer Mercer start thinking of ideas.

Michael Albert made a motion to adjourn at 7:01 pm. Olga Pothorski, second. All approved. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

MA
JB
NB



**** STREET DEPT. POLE BUILDING ****
(75' X 100"

Building Materials (Big "C" Lumber,Lp) \$68,635.37 w/Taxes
\$64,145.21 w/o Taxes

Labor to put up Building: \$51,000.00 (Greg Dille Construction)

Concrete: \$64,200.00 excavate area ,put in stone and compact and concrete w/Apron 6" thick (Jamie Lebo,UMC Concrete)

Garage Doors: \$27,560.00 installed w/openers (MC Door Co.)

Electric: Cost? Current by end of week, just a serviced into building and we'll do the rest.

Total Cost w/o Electric: \$211,395.37,take off material taxes,
\$206,905.21

ORDINANCE #2022-7

SALARY ORDINANCE FOR THE YEAR 2023

GENERAL FUND

<u>CLERK</u>	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$ 2,400.00	\$ 200.00	
Clerk-Treasurer	\$ 5,000.06	\$ 192.31	
Clerk - Level A (FT)	\$ 2,500.16	\$ 96.16	

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer and full-time clerk after completion of (6) six-month introductory period.

GENERAL FUND
Police Department

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Marshal (1)	\$59,428.20	\$2,285.70	
Chief Deputy (1)	\$54,428.40	\$2,093.40	
Detective (1)			
Patrol Sergeant (1)			
Resource Officer (1)			
First Class Deputy After completion of 1 st year from hiring date and at the Marshal's discretion. A recommendation from the Marshal and approval from the Town Council. (Five Deputies Max)	\$49,157.94	\$1,890.69	
Probationary Deputy (First Year)	\$41,200.38	\$1,584.63	
Part-Time Police Officer			\$25.00
Records Clerk (2 – PT or FT)			

RETIREMENT PROGRAM: 8% of annual salary for: Town Marshal, Chief Deputy, First Deputy after completion of (6) six-month introductory period.

MVH FUND

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Street Superintendent	\$60,228.22	\$2,316.47	
Laborer/Mechanic – Level A	\$45,400.16	\$1,746.16	
Laborer – P/T or F/T (If P/T max is 1,680 Hrs yearly)	\$31,200.00	\$1,200.00	\$15.25

RETIREMENT PROGRAM: 8% of annual salary for: Street Superintendent, Laborer/Mechanic – Level A, and Laborer Full-Time after completion of (6) six-month introductory period.

WATER COMPANY

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$2,400.00	\$200.00	
Clerk-Treasurer	\$25,860.12	\$994.62	
Clerk - Level A (FT)	\$17,760.60	\$683.10	
Clerk - Level B (FT/PT)	\$30,160.00	\$1,160.00	\$14.50 (PT)
Utility Operator/GIS Coordinator	\$42,883.36	\$1,649.36	
Laborer – Part-Time – new hire			\$15.00

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer, Clerk – Level A, Clerk-Level B and Utility Operator/GIS Coordinator after completion of (6) six-month introductory period.

SEWAGE COMPANY

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$2,400.00	\$200.00	
Clerk-Treasurer	\$25,860.12	\$994.62	
Clerk - Level A (FT)	\$17,760.60	\$683.10	
Clerk - Level B (FT)	\$30,160.00	\$1,160.00	
Sewage Operator/Lab Tech	\$36,560.16	\$1,406.16	
Laborer – Part-Time – new hire			\$15.00

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer, Operations Foreman, Sewage Operator, Clerk – Level A, Clerk – Level B – Full Time, and Full-Time Laborers after completion of (6) six-month introductory period.

PASSED AND ADOPTED THIS 19th DAY OF Sept, 2022.


WESTVILLE TOWN COUNCIL


MICHAEL ALBERT


JAMES BECHINSKE


OLGA POTHORKSI


DEBORAH KELLY


NATE BURNETT

ATTEST:


LORI MERCER, CLERK-TREASURER

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 100 Setser Drive.

Notice is hereby given to taxpayers of WESTVILLE CIVIL TOWN, LaPorte County, Indiana that the proper officers of Westville Civil Town will conduct a public hearing on the year 2023 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Westville Civil Town not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Westville Civil Town shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Westville Civil Town will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 13, 2022	Adoption Meeting Date	Tuesday, September 27, 2022
Public Hearing Time	6:30 PM	Adoption Meeting Time	6:00 PM
Public Hearing Location	100 Setser Drive, Westville, IN	Adoption Meeting Location	100 Setser Drive, Westville, IN
Estimated Civil Max Levy	\$536,813		
Property Tax Cap Credit Estimate	\$113,900		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$677,050	\$380,000	\$0	\$364,857	4.15%
0254-LOCAL INCOME TAX	\$47,718	\$0	\$0	\$0	
0706-LOCAL ROAD & STREET	\$50,000	\$0	\$0	\$0	
0708-MOTOR VEHICLE HIGHWAY	\$426,600	\$130,000	\$0	\$119,980	8.35%
1151-CONTINUING EDUCATION	\$5,000	\$0	\$0	\$0	
1301-PARK & RECREATION	\$26,500	\$15,000	\$0	\$14,998	0.01%
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$12,000	\$0	\$0	\$0	
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$17,000	\$12,000	\$0	\$11,948	0.44%
9500-Community Crossings Grant	\$0	\$0	\$0	\$0	
9501-Public Safety LIT	\$0	\$0	\$0	\$0	
Totals	\$1,261,868	\$537,000	\$0	\$511,783	

WESTVILLE TOWN COUNCIL
SEPTEMBER 27, 2022
100 SETSER DRIVE
6:00 P.M.

AGENDA

RESOLUTION 2022-6, BUDGET ADOPTION

WESTVILLE TOWN COUNCIL

SEPTEMBER 27, 2022
MINUTES OF MEETING

The special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 6:00 p.m. Present: Michael Albert, Olga Pothorski, Deborah Kelly, Lori Mercer; Clerk-Treasurer.

Absent: James Bechinske, Nate Burnett

Michael Albert called the special meeting to order at 6:00 p.m. Michael Albert made a motion to adopt the 2023 budget, Resolution 2022-6. Olga Pothorski, second. Roll Call: Pothorski, yes; Kelly, yes; Albert, yes.

Michael Albert made a motion to adjourn at 6:01 pm. Olga Pothorski, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.



