

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 100 Setser Dr. Westville, IN.

Notice is hereby given to taxpayers of WESTVILLE CIVIL TOWN, LaPorte County, Indiana that the proper officers of Westville Civil Town will conduct a public hearing on the year 2022 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Westville Civil Town not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Westville Civil Town shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Westville Civil Town will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 14, 2021	Adoption Meeting Date	Tuesday, September 28, 2021
Public Hearing Time	6:30 PM	Adoption Meeting Time	5:30 PM
Public Hearing Location	100 Setser Dr. Westville, IN	Adoption Meeting Location	100 Setser Dr. Westville, IN
Estimated Civil Max Levy	\$511,437		
Property Tax Cap Credit Estimate	\$63,510		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$623,750	\$364,871	\$0	\$334,230	9.17%
0254-LOCAL INCOME TAX	\$47,718	\$0	\$0	\$0	
0706-LOCAL ROAD & STREET	\$50,000	\$0	\$0	\$0	
0708-MOTOR VEHICLE HIGHWAY	\$405,750	\$120,000	\$0	\$129,965	-7.67%
1151-CONTINUING EDUCATION	\$5,000	\$0	\$0	\$0	
1301-PARK & RECREATION	\$21,500	\$15,000	\$0	\$14,953	0.31%
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$12,000	\$0	\$0	\$0	
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$17,500	\$11,565	\$0	\$11,565	0.00%
9500-Community Crossings Grant	\$120,000	\$0	\$0	\$0	
Totals	\$1,303,218	\$511,436	\$0	\$490,713	

WESTVILLE TOWN COUNCIL

SEPTEMBER 14, 2021

MINUTES OF MEETING

The Westville Town Council held the 2021 budget public hearing at the Westville Town Complex Community Room, 100 Setser Drive at 6:30 p.m. Present: Michael Albert, Regina Ruddell, Tom Fath, James Bechinske, Olga Pothorski, Lori Mercer; Clerk-Treasurer, Doug Biege; Town Attorney, John Schaefer, CPA.

Michael Albert asked if there was any public comment regarding the 2022 budget. There was none.

Michael Albert made a motion to close the hearing. Regina Ruddell, second. Motion carried. Hearing closed at 6:01 pm.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

SB *mer*

MM

OB

WESTVILLE TOWN COUNCIL

SEP 14, 2021

REGULAR MEETING

100 SETSER DRIVE

7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

UTILITIES

MCO REPORT

RESOLUTION 2021-6 VALIDATING ACQUISITION OF PROPERTY

STREETS

DEPARTMENT HEAD REPORT

PARKS

POLICE

DEPARTMENT HEAD REPORT

ORDINANCE 2021-11, POLICE DONATION FUND

FINANCE

RESOLUTION 2021-8, TRANSFER OF FUNDS

MISCELLANEOUS

BEAUTIFICATION COMMITTEE APPOINTMENT

PLAN COMMISSION APPOINTMENTS

SALE OF OLD TOWN HALL

ORDINANCES 2021-9 AND 2021-10 ZONING ORD. ADOPTION

CITIZENS COMMENTS

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

WESTVILLE TOWN COUNCIL

SEPTEMBER 14, 2021

MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, Tom Fath, Regina Ruddell, Olga Pothorski, James Bechinske, Lori Mercer; Clerk-Treasurer, Town Attorney, Doug Biege.

A motion was made by Tom Fath to approve minutes of the August, 2021 meeting. James Bechinske, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes

A motion was made by James Bechinske to approve claims for the months of August, 2021. Tom Fath, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

UTILITIES

Nathan Howell gave a brief summary of the MCO report for the month of August. It is attached.

Michael Albert stated that he spoke with the demo company that is tearing down the old water tower and asked them to save the finial on top of it in the event there are any plates on it that state American Bridge, or Bethlehem Steel, etc., so that we may be able to do something with those in the future.

Michael Albert stated that Resolution 2021-6, Validating Acquisition of Property was voted and passed at the last meeting. However, the number should have been 2021-7. Michael Albert made a motion to amend the minutes to reflect this correction. James Bechinske, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

STREETS

James Bechinske reported that we have started milling/paving Fairview Ave. and 300 South.

PARKS

Olga Pothorski reminded everyone that Pumpkin Fest is October 2nd, 2021 and it will only be a one-day event this year.

POLICE DEPARTMENT

Marshal Hynek reported monthly stats.

Michael Albert read Ordinance 2021-11, Police Donation Fund by title only. This Ordinance is just re-establishing the fund that is already in place, but the ordinance is unable to be located. Michael Albert made a motion to approve Ordinance 2021-11 on the first reading. Regina Ruddell, second. Roll Call: Ruddell, yes; Pothorski, yes;

Handwritten initials: MB, SB, MM, and a signature.

POLICE DEPARTMENT(CON'T)

Bechinske, yes; Fath, yes; Albert, yes. Michael Albert made a motion to suspend the rules and adopt Ordinance 2021-11. Regina Ruddell, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

FINANCE

Michael Albert read Resolution 2021-8, Transfer Resolution in its entirety. Michael Albert made a motion to adopt Resolution 2021-8. Tom Fath, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

MISCELLANEOUS

Michael Albert made a motion to appoint Pamela Antisdell to the Beautification Committee. Regina Ruddell, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

Michael Albert, as President of the Town Council, re-appointed Jamie Oberle and Harry Lowenthal to the Planning Commission for another term.

Michael Albert stated that we will need to put the old town hall up for sale again. We have had two appraisals on it already, however the generator is no longer there anymore, so we may need to get two more appraisals. Council agreed to have two more appraisals, if need be, and in the meantime, Lori Mercer will send Doug Beige the copies of the old appraisals to determine if we need to have two new ones done.

Michael Albert stated that Ordinance 2021-9 and 2020-10 were approved at the August meeting.

Michael Albert made a motion to adopt Ordinance 2021-9, Amendment to the Zoning Map. James Bechinske, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

Michael Albert made a motion to adopt Ordinance 2021-10, An Ordinance to Repeal the Town's Existing Ordinance and to Adopt a New Zoning Ordinance. James Bechinske, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Fath, yes; Albert, yes.

CITIZENS COMMENTS

Representatives from Surf Broadband (formerly known as SurfAir) was in attendance to discuss their plans to bring fiber optic to the town. They stated that they are currently building out all of the city of LaPorte as well as the Kingsbury Industrial Park and some other small edge outs in LaPorte County and would like to bring the fiber to Westville. They want to make sure that all their permitting is done correctly and in a timely manner and they are looking to start as soon as they can get a contractor lined up. They could potentially start the project in as little as a couple of weeks. They also stated that locates will be crucial to getting started and the Town would provide water locates.

ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL

Tom Fath stated that he will be resigning from the Town Council effective immediately due to the fact that he has moved his residence to out of town limits. He will contact the County Republican Chairperson.

A motion to adjourn was made by Michael Albert at 7:21 PM. Regina Ruddell, second
Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer



Town of Westville
August 2021 Monthly Report of Operations
Prepared By: Nathan Howell
September 14, 2021

Water

1. GIS –Adam has the notebook operational and has completed the verification of Water Tower Place.
2. We have heard little from INDOT regarding the INDOT roundabout and culvert replacement projects. There has been a lot of activity with other utilities relocating lines.
3. We noticed that several joints on the top of the concrete reaction basin have gotten worse. We sealed the second joint this month. We will discuss repairs with Bowen when they mobilize for the WWTP project.
4. The new water services for the new animal hospital are installed. We were notified of a leak on September 10, 2021 and called H&G to look at it.
5. We are trying to determine how to proceed with the tower demolition and the antenna on the tower.
6. The Standardized Monitoring Framework Sampling and Testing have been completed for 2021.

Wastewater

1. The Nash Finch Lift Station still needs a flow meter installed. We have had Bowen on site to look at it and determine a price to do the work. We will also have them install a concrete slab to install a generator. We think we may have a solution for the flow meter installation. We believe we can install it on the force main entering the manhole. If we can do this, we will save thousands of dollars.
2. The Westville Estates pump station is deteriorating rapidly. We have spoken with McMahan and Superior Pumping to renovate the station. We are considering installing the used system from the old WWTP.
3. We continue to spend much time on the DOC renovation project. We will be submitting to the Town a fee adjustment to our existing contract. Once construction begins and the plant is upgraded to a Class 3 facility, we will need to spend much more time in Town.
4. MB Control has installed the Mission units at the wastewater plant, and the New Durham and Mc Donald's lift stations. They are now operational.
5. We were told by G.E. Marshal that they will not be able to repair the broken casting on the manhole on US 421 north of McDonald's. Another cover is now loose which will need to be corrected. We have discussed this with Bowen.
6. We had more issues at the Mc Donald's lift station-Superior Pumping & MB Controls corrected the problem.

Town of Westville - Operational Summary for the Wastewater Treatment Plant

Influent

2021	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	5,781,500	227,000	165,000	186,500	143	230	282	447	29.6	46.1	5.6	8.7
February	5,650,400	248,800	177,600	201,800	145	249	296	506	24.9	42	5.1	8.6
March	5,992,300	255,700	160,000	193,300	159	262	327	524	24.8	39.9	5.7	9.2
April	5,708,400	259,100	163,100	190,280	171	285	313	519	28.1	44.6	5.4	8.6
May	6,342,600	362,000	163,700	204,600	152	260	301	512	27.9	47.7	5.1	8.7
June	5,790,000	301,600	160,600	192,800	217	329	829	1255	31.5	50.7	7	11.3
July	5,821,800	260,000	130,700	187,800	160	256	256	271	30.8	48.3	5.3	8.3
August	6,283,700	311,800	169,300	202,700	136	239	282	511	26.9	45.3	5.5	9.3
September												
October												
November												
December												

Effluent

2021	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,560,000	221,000	158,000	174,900	2.5	98.2	3.8	98.1	.2	97.2	.16	99.5
February	5,406,400	230,500	170,000	193,100	3	97.8	6.5	97.8	.2	96.1	.34	98.6
March	5,753,700	249,800	157,900	185,600	3.1	98	7.5	97.7	.3	94.6	.08	99.7
April	5,485,500	251,900	154,900	182,850	2.3	98.7	5.3	98.3	.6	88.6	.05	99.8
May	6,088,400	196,400	154,200	196,400	2.5	98.3	5.3	98.2	.6	88.7	.04	99.8
June	5,629,800	298,400	150,600	187,700	2.9	98.7	5.9	99.3	.5	92.4	.07	99.8
July	5,461,900	249,500	157,100	182,100	2.1	98.7	3.9	98.6	.4	91.8	.03	99.9
August	5,891,000	310,500	157,100	192,900	2.2	98.4	3.9	98.6	.4	93.1	.05	99.8
September												
October												
November												
December												

Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/21	3,642,000	159,500	0	117,300	56.3	41
02/28/21	4,212,900	397,600	53,500	150,500	62	46
03/31/21	5,196,600	255,700	110,700	167,000	75.9	59
04/30/21	5,080,800	263,300	79,100	168,100	75.4	44
05/31/21	5,299,200	261,000	83,400	172,500	83.9	39
06/30/21	4,582,600	250,000	77,800	151,200	67.8	54
07/31/21	4,541,900	244,700	65,000	145,300	63.8	53
08/31/21	4,912,160	219,500	73,700	158,200	75.8	59
09/30/21						
10/31/21						
11/30/21						
12/31/21						

ORDINANCE NO. 2021- 11

AN ORDINANCE OF THE TOWN COUNCIL OF
THE TOWN OF WESTVILLE, INDIANA,
RE-ESTABLISHING THE WESTVILLE POLICE DEPARTMENT DONATION FUND

WHEREAS, The Westville Police Department has an established donation fund, which was established by previous ordinance at some time in the past. However, said ordinance can no longer be located.

WHEREAS, this fund is, and shall be a restricted, non-reverting fund. The purpose of this fund shall be for the receipt of money from donations, fundraisers, and other sources, and said monies shall be used by the police department for expenditures directly related to the following purposes listed below;

NOW, THEREFORE, BE IT RESOLVED, ESTABLISHED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WESTVILLE, INDIANA, AS FOLLOWS:

SECTION 1. Purposes

- (1) Purchase of equipment and improvements of police department facilities owned by the city;
- (2) Materials and supplies for use in the operation of the department;
- (3) Education of the public regarding crime prevention and police related matters, including promotional, educational, and training supplies, and community events;
- (4) Training and educational activities;
- (5) Purchase of food, drink, and other perishable items for meetings, events, and celebrations; and
- (6) Other specific fundraising campaigns for the department.

SECTION 2. Oversight and Responsibility

The police department shall not use the funds in its donation fund for any other purposes than those stated herein and such funds shall be administered by the Clerk Treasurer.

(a) The private gift, donation and bequest fund is established within the Town of Westville to receive monies donated, given and/or bequeathed to the Town of Westville by private, nongovernmental persons including corporations, partnerships and similar entities.

(b) The Clerk Treasurer shall use all monies deposited into this fund for the reasonable purpose(s) designated by the donor, if any, to the extent feasible, and any terms and/or conditions attached to the gift, donation and bequest shall be reviewed and approved by the Town Attorney. The Town Council may reject any gifts.

(c) The Clerk Treasurer shall deposit monies qualifying for this fund in the manner prescribed by IC 5-13-6-1 et seq., as if they were public funds, and may invest those monies as provided by the IC 5-13-9-1 et seq., with any interest deposited into this fund.

(d) Appropriation of monies in this fund, whether or not designated by the donor for a specific purpose, shall require approval by the Town Council.

(e) The monies deposited in this fund shall remain in the fund and shall not revert to the general fund.

SECTION 4. Repealer

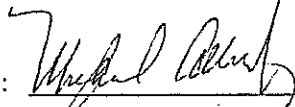
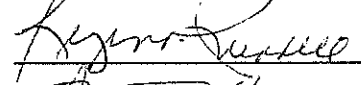
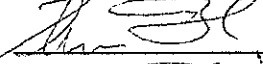
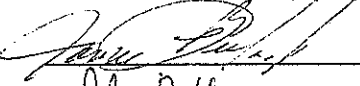

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. It is provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, reestablished and confirmed.

SECTION 5. Effective Date

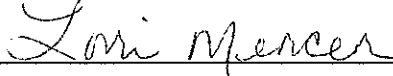
This Ordinance shall be in full force and effect from and after its adoption in the procedures required by law.

Passed by the Town Council of the Town of Westville, LaPorte, Indiana, by a vote of 5 of all members present and voting this 14th day of SEP, 2021.

WESTVILLE TOWN COUNCIL

BY: 





ATTEST:



Lori Mercer, Clerk-Treasurer of the Town of Westville, Indiana

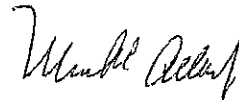
RESOLUTION #2021-8
TRANSFER OF FUNDS

BE IT RESOLVED BY THE WESTVILLE TOWN COUNCIL THAT THE FOLLOWING FUNDS BE TRANSFERRED:

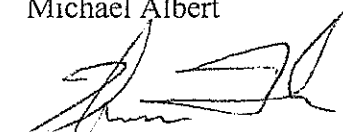
Transfer One Thousand (\$1,500.00) from Appropriation #101200134 (Health Ins) GEN FUND (P) to Appropriation #101002111 (Salaries) GEN FUND (C)

PASSED AND ADOPTED THIS 14TH DAY OF SEPTEMBER 2021.

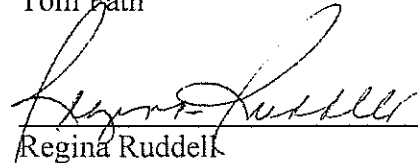
WESTVILLE TOWN COUNCIL



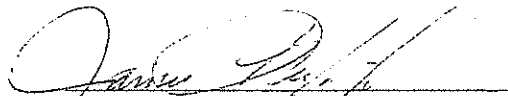
Michael Albert



Tom Fath



Regina Ruddell

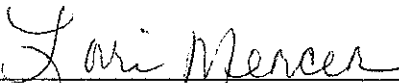


James Bechinske



Olga Pothorski

ATTEST:



Lori Mercer Clerk-Treasurer

ORDINANCE NO. 2021-9

AN ORDINANCE TO AMEND THE TOWN OF WESTVILLE ZONING MAP

WHEREAS, the Town of Westville Plan Commission ("Plan Commission") initiated a proposal to amend the Town of Westville Zoning Map; and,

WHEREAS, the Plan Commission has prepared a form of Ordinance providing for these amendments; and,

WHEREAS, the Plan Commission has held a properly advertised public hearing as required by Indiana Code § 36-7-4-604; and,

WHEREAS, the Plan Commission certified its recommendation to the Westville Town Council that this Town of Westville Zoning Map, should be amended, all as set forth below;

WHEREAS, the Town of Westville Plan Commission recommends to the Westville Town Council that the proposed re-zoning of property The parcels affected are set forth in the attached maps.

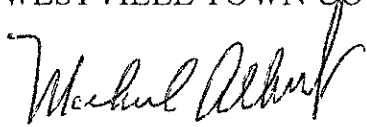
WHEREAS, the Town of Westville Plan Commission recommends to the Westville Town Council that the proposed re-zoning as set forth in the attached maps, should be granted.

WHEREAS, the Westville Town Council, as considering the recommendation of the Plan Commission, has determined that the present Town of Westville Zoning Map should be amended by the adoption of this Ordinance, in the form as prepared by the Plan Commission, and as certified by it to the Westville Town Council, by a resolution dated July, 13, 2021.

1. Be it, and it is, hereby ordained, that an updated Zoning Map has been submitted and approved by the Town of Westville Plan Commission. See Exhibit A, attached hereto and incorporate by reference.

ADOPTED by the Westville Town Council, this 14th day of September, 2021.

WESTVILLE TOWN COUNCIL



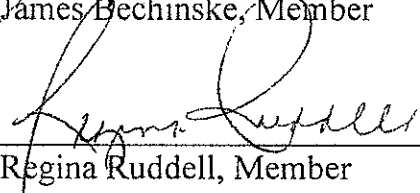
Michael Albert, President



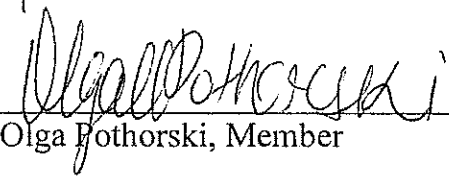
Tom Fath, Vice President



James Bechinske, Member

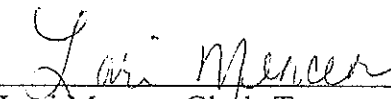


Regina Ruddell, Member



Olga Pothorski, Member

ATTEST:



Lori Mercer, Clerk-Treasurer

ORDINANCE NO. 2021-10

**AN ORDINANCE TO REPEAL TOWN OF WESTVILLE TOWN COUNCIL'S
EXISTING ZONING ORDINANCE AND ZONING MAPS, AND ANY
AMENDMENTS THEREAFTER, ADOPTING A NEW ZONING ORDINANCE
AND ZONING MAPS DATED SEPTEMBER 14, 2021**

“THE ZONING ORDINANCE OF THE TOWN OF WESTVILLE, INDIANA”

WHEREAS, the Town of Westville Plan Commission has initiated a proposal to adopt a replacement or new Zoning Ordinance and Zoning Maps, dated September 14, 2021, for the Town of Westville as provided by Indiana Code §36-7-4-602 (a)(1); and,

WHEREAS, the Town of Westville Plan Commission has prepared a new Zoning Ordinance and Zoning Maps, dated September 14, 2021, that are consistent with Indiana Code §36-7-4-601 as required by Indiana Code §36-7-4-602(a)(2); and,

WHEREAS, the Town of Westville Plan Commission and the Westville Town Council have both complied with the provisions of Indiana Code §36-7-4-603 by paying reasonable regard to:

- (1) The Comprehensive Land Use Plan of the Town of Westville;
- (2) Current conditions and the character of current structures and uses in each proposed use district;
- (3) The most desirable use for which the land in each proposed use district is adapted;
- (4) The conservation of property values throughout the Town of Westville; and,
- (5) Responsible development and growth within the Town of Westville; and,

WHEREAS, the Town of Westville Plan Commission has held a properly advertised public hearing as required by Indiana Code §36-7-4-604; and,

WHEREAS, the Town of Westville Plan Commission certified its recommendation to the Westville Town Council that a new Zoning Ordinance should be adopted, pursuant to Indiana Code §36-7-4-605(a)(1); and,

WHEREAS, the Westville Town Council, before the passage of this Ordinance, has complied with the provision of Indiana Code §36-7-4-606; and,

WHEREAS, The Town of Westville Plan Commission published Notice of Adoption in accordance with Indiana Code §36-7-4-610 of the new Zoning Ordinance of the Town of Westville, Indiana, dated September 14, 2021, as well as the Zoning Maps, and such Ordinance takes effect fourteen (14) days after such date of publication pursuant to Indiana Code §36-7-4-610(e), that being, _____, 2021, and said Ordinance having been with the office of the clerk of the legislative body and being kept in its files for public inspection; and,

WHEREAS, the Westville Town Council, after considering the recommendations of the Town of Westville Plan Commission, have determined that the Zoning Ordinance and Zoning Maps, dated September 14, 2021, should be adopted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF WESTVILLE PLAN COMMISSION:

Section 1. The current Town of Westville Zoning Ordinance and Zoning Maps are hereby repealed.

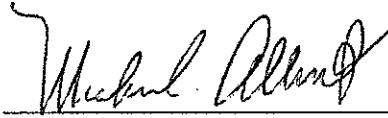
Section 2. That a new Zoning Ordinance and Zoning Maps, dated September 14, 2021, are hereby adopted for the Town of Westville.

Section 3. That the Town of Westville Plan Commission shall, following passage of this Ordinance, comply with the provisions of Indiana Code §36-7-4-610(a), Indiana Code §36-7-4-610(b), Indiana Code §36-7-4-610(f) and Indiana Code §36-7-4-610(g).

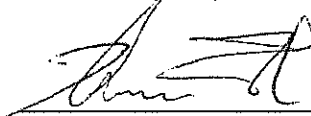
Section 4. This Ordinance is therefore considered as having full force and effect fourteen (14) days after publication of the notice required by Indiana Code §36-7-4-610(a), which was the ____ day of _____, 2021.

ADOPTED by the Westville Town Council this 14th day of September, 2021.

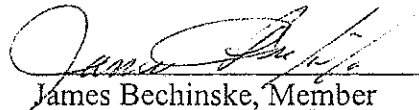
Town of Westville, Indiana



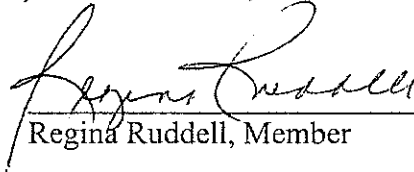
Michael Albert, President



Tom Fath, Vice President



James Bechinske, Member

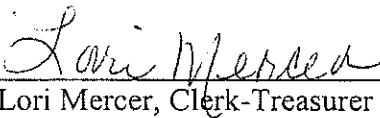


Regina Ruddell, Member



Olga Pothorski, Member

ATTEST:



Lori Mercer, Clerk-Treasurer

WESTVILLE TOWN COUNCIL
~~SEP 28, 2021~~
BUDGET ADOPTION MEETING
100 SETSER DRIVE
5:30 P.M.

AGENDA

BUDGET ADOPTION

WESTVILLE TOWN COUNCIL

~~SEPTEMBER 28, 2021~~
MINUTES OF MEETING

The special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 5:30 p.m. Present: Michael Albert, Regina Ruddell, James Bechinske, Olga Pothorski, Lori Mercer; Clerk-Treasurer.

Michael Albert called the special meeting to order at 5:30 p.m. Michael Albert made a motion to adopt the 2022 budget, Resolution 2021-9. Regina Ruddell, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Albert, yes.



Michael Albert made a motion to adjourn at 5:31 pm. Olga Pothorski, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer



NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 100 Setser Dr. Westville, IN.

Notice is hereby given to taxpayers of WESTVILLE CIVIL TOWN, LaPorte County, Indiana that the proper officers of Westville Civil Town will conduct a public hearing on the year 2022 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Westville Civil Town not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Westville Civil Town shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Westville Civil Town will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 14, 2021	Adoption Meeting Date	Tuesday, September 28, 2021
Public Hearing Time	6:30 PM	Adoption Meeting Time	5:30 PM
Public Hearing Location	100 Setser Dr. Westville, IN	Adoption Meeting Location	100 Setser Dr. Westville, IN
Estimated Civil Max Levy	\$511,437		
Property Tax Cap Credit Estimate	\$63,510		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$623,750	\$364,871	\$0	\$334,230	9.17%
0254-LOCAL INCOME TAX	\$47,718	\$0	\$0	\$0	
0706-LOCAL ROAD & STREET	\$50,000	\$0	\$0	\$0	
0708-MOTOR VEHICLE HIGHWAY	\$405,750	\$120,000	\$0	\$129,965	-7.67%
1151-CONTINUING EDUCATION	\$5,000	\$0	\$0	\$0	
1301-PARK & RECREATION	\$21,500	\$15,000	\$0	\$14,953	0.31%
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$12,000	\$0	\$0	\$0	
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$17,500	\$11,565	\$0	\$11,565	0.00%
9500-Community Crossings Grant	\$120,000	\$0	\$0	\$0	
Totals	\$1,303,218	\$511,436	\$0	\$490,713	

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 9/15/2021 11:37:37 AM

Ordinance / Resolution Number: 2021-9

Be it ordained/resolved by the **Westville Town Council** that for the expenses of **WESTVILLE CIVIL TOWN** for the year ending December 31, **2022** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **WESTVILLE CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Westville Town Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Westville Town Council	Town Council	09/28/2021

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$623,750	\$364,871	0.6291
0254	LOCAL INCOME TAX	\$47,718	\$0	0.0000
0706	LOCAL ROAD & STREET	\$50,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$405,750	\$120,000	0.2069
1151	CONTINUING EDUCATION	\$5,000	\$0	0.0000
1301	PARK & RECREATION	\$21,500	\$15,000	0.0259
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$12,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$17,500	\$11,565	0.0199
		\$1,183,218	\$511,436	0.8818


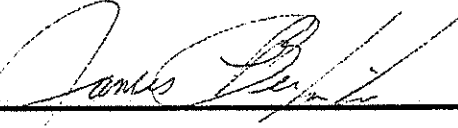


Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	Community Crossings Grant	\$120,000
		\$120,000


ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 9/15/2021 11:37:37 AM

Name		Signature
MICHAEL ALBERT	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
JAMES BECHINSKE	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
THOMAS FATH	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
OLGA POTHORSKI	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
REGINA RUDELL	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
LORI MERCER	CLERK-TREASURER	

MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No

LEGAL NOTICE

The Westville Town Council will meet in a special meeting at 6:00 p.m. (local time) on September 28, 2021. The special meeting will be held at Town of Westville Community Room located at 100 Setser Drive, Westville, Indiana 46391.

Westville Town Council

*This notice is not for legal publication
but just for notification purposes.*

NOTICE OF EXECUTIVE SESSION
TOWN OF WESTVILLE

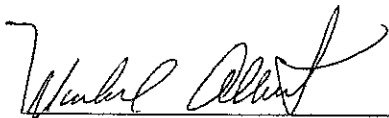
TUESDAY, SEPTEMBER 28, 2021
5:30 P.M. (DIRECTLY FOLLOWING BUDGET ADOPTION)
WESTVILLE TOWN COMPLEX
100 SETSER DRIVE, WESTVILLE, IN 46391

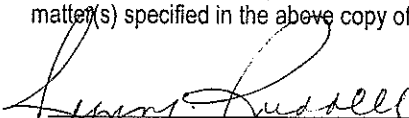
Pursuant to IC 5-14-1.5-5/6, 5-14-1.5-6.1(b)(4), the Westville Town Council will meet in Executive Session on the topic checked as permitted under this Statute.

1. Where authorized by Federal or State Statute.
2. For discussion of strategy with respect to any of the following:
- (A) Collective bargaining.
 - (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
 - (C) The implementation of security systems.
 - (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.
3. For discussion of the assessment, design, and implementation of security systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana Economic Development Corporation, the Office of Tourism Development, the Indiana Finance Authority, the Ports of Indiana, an Economic Development Commission, the Indiana State Department of Agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
6. With respect to any individual over whom the Board has jurisdiction:
- (A) to receive information concerning an individual's alleged misconduct; and
 - (B) to discuss, before a determination, the individual's status as an employee.
7. For discussion of records classified as confidential by State or Federal Statute.
8. To discuss, before a placement decision, an individual employee's past performance, behavior and needs.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
10. When considering the appointment of a public official, to do the following:
- (A) Develop a list of prospective appointees.
 - (B) Consider applications.
 - (C) Make one (1) initial exclusion of prospective appointees from further consideration.
11. To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.
12. To discuss information and intelligence intended to prevent, mitigate, or respond to, the threat of terrorism.

CERTIFICATION

The Westville Town Council hereby certifies that it discussed no subject matter in the above-referenced executive session other than the subject matter(s) specified in the above copy of the public notice.


Michael Albert, President


Regina Ruddell, Member


James Bechinske, Council Member


Olga Pothorski, Council Member

Vacant

WESTVILLE TOWN COUNCIL

~~SEP 28, 2021~~

SPECIAL MEETING

100 SETSER DRIVE

6:00 P.M.

AGENDA

SALARY ORDINANCE 2021-12

ARP MONEY

WESTVILLE TOWN COUNCIL

SEPTEMBER 28, 2021
MINUTES OF MEETING

The special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 6:00 p.m. Present: Michael Albert, Regina Ruddell, James Bechinske, Olga Pothorski, Lori Mercer; Clerk-Treasurer.

Michael Albert called the special meeting to order at 6:00 p.m. Michael Albert explained that we are permitted to give eligible employees pandemic compensation and the best and easiest way to do this would be to do it over the last two pays of this year. According to the American Rescue Plan guidelines, we can give up to an additional \$13.00 per hour over and above the current salaries. This comes to \$13.00 per hour for 160 hours which comes to a total of \$2,080.00 per employee. Michael Albert stated this premium pay to public sector employees allows public sector entities to provide premium pay, both retroactively and moving forward, to essential workers, recognizing that those who perform essential work, and thus are often at a greater risk during the COVID-19 pandemic due to their interactions with the public, are disproportionately lower-income.

Michael Albert made a motion to deem all of the employees that worked in 2020 and are still employed with the Town in the Clerk's Office, Police Department, MVH, and Utilities as eligible for this pandemic compensation. Olga Pothorski, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Albert, yes.

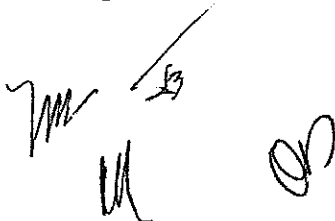
Michael Albert stated that we will need to go for an additional appropriation from the ARP Fund and amend the Salary Ordinance reflecting this premium pay. Michael Albert read Ordinance 2021-12, Salary Ordinance Amendment by title only. Michael Albert made a motion to approve Ordinance 2021-12 on the first reading. James Bechinske, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Albert, yes.

Michael Albert made a motion to suspend the rules and adopt Ordinance 2021-12. Regina Ruddell, second. Roll Call: Ruddell, yes; Pothorski, yes; Bechinske, yes; Albert, yes.

Michael Albert stated that we spoke with Jeff Rowe in regard to the American Rescue Plan allowable expenses and depending if we have any revenue reduction will determine how we can spend this money. Lori Mercer stated that Jeff is currently working on the numbers and will get back with us as soon as they are done.

Lori Mercer stated that we are waiting on some more costs to come in for the Capital Asset plan, and once we get all of the estimated costs in, she will submit this plan to Jeff Rowe. And in the beginning of 2022, we may be able to go for an additional appropriation from the ARP Fund to purchase some of the items on our capital asset list, and any other possible donations to non-for profits.

Lori Mercer stated that she has received quotes from Marshal Hynek for body cameras and a new police vehicle, which is also an allowable expense from the ARP Fund.

Handwritten signatures and initials at the bottom of the page. There are three distinct marks: a signature that appears to be 'Lori Mercer', a set of initials 'LM', and another signature that appears to be 'Michael Albert'.

Michael Albert made a motion to adjourn at 6:17 pm. James Bechinske, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

ORDINANCE No.: 2021-12

AN ORDINANCE OF THE TOWN COUNCIL OF WESTVILLE, LAPORTE COUNTY, INDIANA, AMENDING ORDINANCE NO. 2020-10 ENTITLED "SALARY ORDINANCE FOR THE YEAR 2021" AND ORDINANCE 2021-6, AMENDMENT TO SALARY ORDINANCE 2020-10

WHEREAS, on November 10, 2020 the Town Council of the Town of Westville, LaPorte County, Indiana (the "Town Council") adopted Ordinance No. 2020-10 entitled "Salary Ordinance for the Year 2021"; and on June 23, 2021 adopted Salary Ordinance No. 2021-6, Amendment to Salary Ordinance No. 2020-10; and

WHEREAS, Ordinance No. 2020-10 established the salaries and other compensation to be paid to the employees of the Town of Westville, LaPorte County, Indiana (the "Town"), in 2021; and

WHEREAS, Ordinance No. 2021-6 amended certain salaries and other compensation to be paid to certain employees of the Town of Westville, LaPorte County, Indiana in 2021; and

WHEREAS, the Town Council is desirous of adopting this Ordinance to amend and to allow Pandemic compensation, in accordance with the American Rescue Plan guidelines, is hereby adopted to any eligible employee of the Town that worked during the 2020 pay year and is still currently employed by the Town. Such compensation will not exceed \$13.00 per hour and will only be paid out over the last two (2) pay periods of 2021 for a total of 160 hours. Total maximum compensation for each eligible employee will be \$2,080.00 for pay year 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WESTVILLE, LAPORTE COUNTY, INDIANA, THAT ORDINANCE 2020-10 AND ORDINANCE 2021-6 SHALL BE AMENDED TO READ AS FOLLOWS:

Section 1. Ordinance No. 2020-10 Ordinance No. 2021-6 is hereby revised and amended to state as follows:

GENERAL FUND

<u>CLERK</u>	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$ 2,400.00	\$ 200.00	
Clerk-Treasurer	\$ 5,000.06	\$ 192.31	
Clerk - Level A (FT)	\$ 2,500.16	\$ 96.16	

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer and full-time clerk after completion of (6) six-month introductory period. (Excluding 8% retirement for premium pay increases)

GENERAL FUND
Police Department

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Marshal (1)	\$59,788.04	\$3,259.54	
Chief Deputy (1)	\$54,788.24	\$3,067.24	
Detective (1)			
Patrol Sergeant (1)			
Resource Officer (1)			
First Class Deputy After completion of 1 st year from hiring date and at the Marshal's discretion. A recommendation from the Marshal and approval from the Town Council. (Five Deputies Max)	\$49,517.78	\$2,864.53	
Probationary Deputy (First Year)	\$40,000.22	\$1,538.47	
Records Clerk (2 – PT or FT)			

RETIREMENT PROGRAM: 8% of annual salary for: Town Marshal, Chief Deputy, First Deputy after completion of (6) six-month introductory period. **(Excluding 8% retirement for premium pay increases)**

MVH FUND

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Street Superintendent	\$59,788.04	\$3,259.54	
Laborer/Mechanic – Level A	\$43,176.64	\$2,640.64	
Laborer – P/T or F/T (If P/T max is 1,680 Hrs yearly)	\$29,120.00	\$2,080.00	\$13.00

RETIREMENT PROGRAM: 8% of annual salary for: Street Superintendent, Laborer/Mechanic – Level A, and Laborer Full-Time after completion of (6) six-month introductory period. (Excluding 8% retirement for premium pay increases)

WATER COMPANY

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$2,400.00	\$200.00	
Clerk-Treasurer	\$25,000.04	\$961.54	
Clerk - Level A (FT)	\$17,940.52	\$1170.02	
Clerk - Level B (FT)	\$29,120.00	\$2,080.00	
Utility Operator/GIS Coordinator (Water or Sewage)	\$41,182.96	\$2,623.96	
Laborer – Part-Time – new hire			\$12.15

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer, Utility Operator/GIS Coordinator, Clerk – Level A after completion of (6) six-month introductory period. **(Excluding 8% retirement for premium pay increases)**

SEWAGE COMPANY

	<u>ANNUAL</u>	<u>PER PAY</u>	<u>HRLY</u>
Town Council Each Member (Monthly)	\$2,400.00	\$200.00	
Clerk-Treasurer	\$25,000.04	\$961.54	
Clerk - Level A (FT)	\$17,940.52	\$1,170.02	
Clerk - Level B (PT) – new hire (unknown)			\$12.96
Sewage Operator/Lab Tech.	\$34,840.00	\$2,380.00	
Laborer – Part-Time – new hire			\$12.15

RETIREMENT PROGRAM: 8% of annual salary for: Clerk-Treasurer, Clerk – Level A, Clerk – Level B – Full Time, and Sewage Operator/Lab Tech after completion of (6) six-month introductory period. **(Excluding 8% retirement for premium pay increases)**

Section 2. Except as expressly modified by this Ordinance all other parts or provisions of Ordinance No. 2020-10 and Ordinance No. 2021-6 shall remain in full force and effect.

Section 3. If any portion of this Ordinance shall be held invalid or unconstitutional by any court or competent jurisdiction, such decision will not affect any other portion or provision of this Ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. It is provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, reestablished and confirmed.

Section 5. This Ordinance shall be in full force and affect from and after its adoption and any procedures required by law.

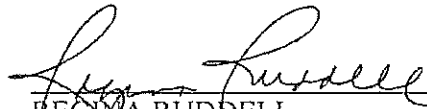
Section 6. The Town Council hereby adopts this Amended Ordinance to allow Pandemic Compensation, in accordance with the American Rescue Plan guidelines is hereby adopted to any eligible employee of the Town that worked during the 2020 pay year and is still currently employed by the Town. Such compensation will not exceed \$13.00 per hour and will only be paid out over the last two (2) pay periods of 2021 for a total of 160 hours. Total maximum compensation for each eligible employee will be \$2,080.00 for pay year 2021.

Section 7. All of which is Ordained by the Town Council of the Town of Westville, LaPorte County, Indiana by a vote of 4-0 of all members present and voting this 28th day of September, 2021.

WESTVILLE TOWN COUNCIL


MICHAEL ALBERT

THOMAS FATH


REGINA RUDDELL


JAMES BECHINSKE


OLGA POTHORSKI

ATTEST:


LORI MERCER, CLERK-TREASURER

Summary of Eligible Expenditure Categories of FRF

Public health and economic impacts Responding to COVID-19

This sub-category includes obvious responses to the COVID-19 pandemic, such as creating vaccination opportunities, COVID-19 testing, and purchasing of PPE, as well as providing medical care for immediate and long-term effects of COVID-19, but also includes some less obvious uses. For example, it allows FRF to be used to support behavioral and mental health issues, including substance misuse, which arose or were worsened due to the pandemic; public health and safety staff; and expenses to improve the design and execution of health and public health programs.

Responding to negative economic impacts

This sub-category acknowledges that the COVID-19 pandemic had disproportionate negative effects on certain groups of people, such as essential workers, who disproportionately earn a low-income. Thus, it allows FRF to be used for direct cash or in-kind assistance to households, workers and unemployed workers, small businesses and nonprofits, and heavily impacted industries such as hospitality and tourism, as well as returning state unemployment insurance trust funds to pre-pandemic levels.

Serving the hardest-hit communities and families

This sub-category also acknowledges the disproportionate negative effects of COVID-19 on low-income groups, but in ways that are not directly economic-related. Thus, it allows FRF to be used to address disparities in public health outcomes, invest in housing and neighborhoods to strengthen communities, address educational disparities, and promote healthy childhood environments, which can include investments in childcare.

Premium pay

Premium pay to public sector Employees

This expenditure allows public sector entities to provide premium pay, both retroactively and moving forward, to essential workers, recognizing that those who perform essential work, and thus are often at greater risk during the COVID-19 pandemic due to their interactions with the public, are disproportionately lower-income.

Grants to third-party employers with eligible workers

This expenditure allows FRF recipients to offer grants to third-party employers so they can provide premium pay, both retroactively and moving forward, to essential workers. This recognizes that those who perform essential work, and thus are often at greater risk during the COVID-19 pandemic due to their interactions with the public, are disproportionately lower-income.