

WESTVILLE TOWN COUNCIL

JULY 13, 2023

MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, James Bechinske, Nate Burnett, Lori Mercer, Clerk-Treasurer; Town Attorney, Doug Beige.

Absent: Olga Pothorski, Deborah Kelly

The Pledge of Allegiance was recited.

A motion was made by Nate Burnett to approve minutes of the June, 2023 meeting. James Bechinske, second. Roll Call: Burnett, yes; Bechinske, yes; Albert, yes.

A motion was made by Michael Albert to approve claims for the month of June 2023. James Bechinske, second. Roll Call: Burnett, yes; Bechinske, yes; Albert, yes.

Michael Albert stated that ADA/Title VI grievance forms and a voluntary public involvement survey are available for anyone interested.

UTILITIES

Nathan Howell gave a brief summary of the MCO report for the month of June. It is attached.

Nathan stated that the Town should have a policy regarding restriction of water usage and Michael Albert stated that we do have one and it is from 1988 or 1989. This will need to be located.

Nathan presented a lift station report. He stated the lift stations are very expensive to maintain and we need to start looking at replacing them over time.

STREETS

There was nothing to report in Streets.

PARKS

James Bechinske read two quotes to sealcoat and crack seal the drive at Prairie Meadow Park (PMP). Avalanche Snow Removal and Maintenance quote was for \$8,114.10 and Arnt Asphalt quote was for \$16,200.00. Avalanche's quote was for crack filling only and Arnt's quote was for crack sealing, crack sealant, clean entire area of debris and repaint parking lot stripes. James Bechinske made a motion to hire Arnt Asphalt to perform the crack sealing at PMP in the amount of \$16,200.00 to be paid for from MVH Restricted Street Repair. Michael Albert, second. Roll Call: Burnett, yes; Bechinske, yes; Albert, yes.



POLICE DEPARTMENT

Chief Corey McKinney reported the monthly stats.

Chief McKinney stated there is one candidate ready to go in from of the Safety Board with the possibility to fill the vacant 5th officer position.

FINANCE

Michael Albert read Resolution 2023-4, Transfer Resolution in its entirety. This Resolution is to move money from General Police Health Insurance to General Police Other Fees/Services in the amount of \$8,000.00. Michael Albert made a motion to adopt Resolution 2023-4. James Bechinske, second. Roll Call: Burnett, yes; Bechinske, yes; Albert, yes.

MISCELLANEOUS

Carolyn from the Chamber of Commerce was in attendance to ask the Town Council to hold Market on Main on June 1, 2024 and to have the Town block off the same streets as they did for this year's event. Michael Albert made a motion to allow the Chamber of Commerce to use Main Steet to hold Market on Main on June 1, 2024. James Bechinske, second. Roll Call: Burnett, yes; Bechinske, yes; Albert, yes.

CITIZENS COMMENTS

A resident from Water Tower place was in attendance and expressed his concern for the on-street parking in that subdivision. He asked if permit parking would help the situation and if it would be possible for the Town to do something like that. The Town attorney stated he will do some research on possible permit parking or tag process or space assignment process and will report back at the next meeting.

ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL

A motion to adjourn was made by Michael Albert at 7:26 PM. James Bechinske, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.





Town of Westville
June Monthly Report of Operations
Prepared By: Nathan Howell
July 11, 2023

WATER

New Items

1. MCO assisted Adam in hydrant flow testing. This will be used to address water main sizing to the WCC. We are waiting for McMahon's report.
2. We have been in contact with Iseler regarding the demolition of the old water tower. We also met with NIPSCO. We are waiting to see if NIPSCO will allow the lines to be shielded instead of shut down. Should they need to be shut down, much of the Town will be without power while the tower is being razed.
3. We are still experiencing periods of increased water use. We are looking into a policy for water restrictions should the Town need to implement this - IDEM is recommending this.
4. Adam has been replacing shut off valves as they get seized or they leak. He has AccuDig on site and then repairs them live. This reduces the cost to the Town considerably.
5. We have begun determining how to comply with the revised lead and copper rule. This will require considerable amount of effort from our staff and for the staff at the Town Hall.
6. The 2022 Consumer Confidence Report was delivered to all customers.

Old Items

1. GIS – Adam is continuing to work on the upgrade to the mapping system. Randy Decker from MCO is helping Adam with this since he is quite familiar with GIS. They have met several times on training.
2. The gate at the water plant was ordered and has been installed.

WASTEWATER

New Items

1. MCO is compiling a report for the Council regarding the lift stations. This will provide a snapshot of the condition of each station and the investment needed to repair the stations.
2. We had a pump at the McDonald's lift station fill due to a shattered seal. It is back in service. We had a seal fail at the wastewater plant lift station. The shaft also had to be repaired, as well as a new seal.

Old Items

1. The Nash Finch Lift Station still needs the flow meter installed. The price to include bypass lines and valves was considerably more. I believe we will have them installed with just one valve.
2. The Westville Estates Pump Station is deteriorating rapidly. We have spoken with McMahon and Superior Pumping to renovate the Station. We are considering installing the used system from the old WWTP. We spoke with Gasvoda who provided pump selections to retrofit the old station with submersible pumps. This information has been given to McMahon for their input.
3. There is still an issue with the mapping system at Fieldstone Subdivision. The sanitary sewer locations on the atlas were wrong on two streets. We found three manholes which two are buried very deep and there may be severe conflicts with fences in the rear lots. We will contact a contractor to assist with this. We had M.E. Simpson on site to assist in locating services and shut off valves. We have found nearly half of the valves which could not be found. We are trying to find a contractor who will bring the manhole lids to grade.
4. We are trying to find a less costly disposal of sludge.
5. We were involved with the sewer connection to the duplex built on Flynn Road across from the grocery store. We are still in the process of rectifying the situation. Charlie Ray is working on a solution.
6. We were called out for a high wet well alarm at the Coulter Road lift station. We found the pumps not pumping. Superior was out and we finally found the force main was plugged where it discharges to the manhole. Superior entered the manhole and could rod the force main out to clear the obstruction. This corrected the immediate problem. We called Accu-Dig to jet/clean the force main and televise the line. They could only get about 8 feet in because the line was heavily tuberculated. They said the force main is in poor shape and likely needs to be replaced. I have spoken to McMahon about designing a path to install the new main.
7. The manhole lid on one of the manholes on Flynn Road north of McDonald's broke into pieces. Adam found a lid which fit and sealed it to the frame with mastic. Bowen will replace two lids total. We are waiting for a proposal to replace two frames and lids. Bowen is trying to find the proper frame and lids.
8. The WWTP improvements are continuing. Following is the progress that has been made:
 - The lift station at WCC is about 95% complete with most of the building construction complete.
 - The force main is 99% complete. There are a few punch list items to address.
 - The solids building at the Wastewater Plant is 98% complete.
 - The sludge disinfection/conditioning system has been started up. It is 99% complete.
 - Raw and RAS piping is complete.
 - The splitter box for the new clarifier is complete. The effluent piping tie-in for the new clarifier is complete.
 - The oxidation ditch is completed. Railing, grating and aeration equipment have been installed and is about 75% complete.
 - All of the new aerators are installed, and the outer ring of the oxidation ditch is operational.
 - The old aerators have been removed and the walkway modifications are being completed.
 - The new headworks building is about 80% complete.
 - The new clarifier is 90% complete.
 - Both clarifier modifications are complete.
 - The generator has been moved twice, and the new generator is scheduled for delivery soon. A second generator has also been approved for installation.
 - A small shed to house the bypass pump was built and installed so it will work in case the raw pumps fail.
 - There continues to be shutdowns to install critical piping and valving for the new oxidation ditch.
 - The new UV system has been installed.
 - We have spent some time working on the possible water upgrade.

Town of Westville - Operational Summary for the Wastewater Treatment Plant

Influent

2023	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	6,045,000	239,100	173,900	195,650	154	261	312	519	32.3	52.8	5.8	9.5
February	6,178,300	282,700	170,100	199,300	124	214	346	209	28	46.5	5.6	9.3
March	6,302,900	311,400	179,200	203,900	165	274	335	556	30.1	51.2	5.4	9.2
April	5,625,000	300,000	26,800	187,500	142	266	351	534	29	45.4	5.1	8.0
May	6,379,000	266,100	184,700	205,790	150	255	367	623	26.6	45.8	5.2	6.3
June	6,306,000	241,900	193,300	210,200	108	186	385	672	26.9	47.1	5.1	8.9
July												
August												
September												
October												
November												
December												

Effluent

2023	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,930,800	237,000	156,000	191,32	2.4	98.4	5.5	98.2	.2	96.4	.57	98.2
February	5,480,000	288,000	162,000	195,700	2.1	98.3	4.2	98.8	.2	97	.43	98.5
March	6,180,200	256,800	175,000	199,400	2.7	98.3	6.4	98.1	.3	95	.07	95
April	5,927,100	305,700	131,000	197,600	3.3	97.7	7.3	97.9	.4	91.2	.1	99.7
May	7,229,500	492,300	183,400	233,210	2.5	98.4	8.9	97.6	.1	99.6	.7	85.6
June	6,008,200	245,100	188,500	207,200	2	98.1	4	99	.5	89.5	.52	98.9
July												
August												
September												
October												
November												
December												

Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/23	4,855,200	255,200	11,000	155,300	68.2	0
02/28/23	4,542,800	235,400	78,500	162,200	67	0
03/31/23	5,261,600	273,800	82,900	169,200	73	0
04/30/23	5,241,000	319,100	0	175,600	69.6	0
05/31/23	6,489,00	314,600	80,000	206,400	86.1	0
06/30/23	6,165,500	391,500	85,300	224,600	84.4	0
07/31/23						
08/31/23						
09/30/23						
10/31/23						
11/30/23						
12/31/23						



Midwest Contract Operations

TOWN OF WESTVILLE LIFT STATION REPORT

The wastewater utility for the Town of Westville was built in the early 1950's. The system consisted of a sewage served by gravity sewers which flowed to the wastewater treatment facility at the intersection of Highway 2 and Main Street. At that time, the service area was primarily the existing Town from east of Flynn Road to Highway 2 at the North and West. The southern border was generally Valparaiso Street and to the south end of Fairview Street.

The sewage flows via gravity sewer to the treatment plant where it is collected in a wetwell and pumped to the treatment plant, treated, and discharged to the receiving stream.

As time went on, it was necessary to extend sanitary sewer services to the growing Town. This required laying new collection lines which consisted of gravity sewer. As the Town expanded further away from the treatment plant, sewage pumping stations were required to be built to move the waste from outlying areas to the wastewater treatment plant.

Early pumping stations were of various designs using different technologies. Some have been replaced with other technologies as the systems were upgraded. Regardless of the age or construction of the systems, this infrastructure requires constant maintenance and repair. The following provides a brief description and approximate costs for each lift station within the system:

Westville Estates –

This lift station was installed around 1982. The lift station was installed to serve the Westville Estates Mobile Home Park, which provides its entire flow. The station is a Smith and Loveless Wet Well mount lift station. It has two 3-HP pumps which pumps sewage to a gravity manhole located at the intersection of Lowman Lane and Highway 6. The pumps are rated at 100 GPM @ 30 feet TDH. The station is nearly 40-years old. It has had limited upgrades and little maintenance done to it. Some of the components have been upgraded, but many of the original components are still in use.

This station is in poor condition and needs to be completely overhauled; however, there are some limiting design issues with the current wetwell. The upgrade should include a standby generator, a bypass pump connection, and a new flowmeter and manhole. Costs for this upgrade may be in excess of \$75,000. It is recommended that the Town engineer be involved with assisting in determining a solution for this site.

The station is served by a 4-inch force main which has limited capacity; therefore, as parcels develop, the force main and lift station will need to be replaced.

Coulter Road –

The Coulter Road (also known as the Viaduct) lift station receives flow from the gravity sewers on Coulter Road, Lowman Lane, and part of Highway 6. It also receives the flow from Westville Estates lift station. We estimate installation was around 1960.

The original station seems to have been a submersible pump lift station. It was converted to a wet well mount system in 2003.

The station has two 3-HP pumps which pump at 125 GPM @ 27 TDH. It is single phase and has no bypass pumping connections. It is in reasonably good condition; however, the electric service is single phase and variable frequency drives are used to supply 3-phase power to the pumps. The short-term improvements needed are to purchase spare drives and install a bypass pumping connection and a transfer switch so a portable generator can be used. Because of its small size and being single phase, a small portable unit can be used to pump the wetwell.

The force main from this station plugged in 2022. The piping has deteriorated to the point that the force main should be replaced. It is recommended the piping be replaced in 2024. Long-term plans would be to replace the entire station with a larger, submersible station with a stand-by generator and a 3-phase electric service.

Nash Finch/Dollar General –

This lift station was built around 1989 and serves the Dollar General warehouse complex. It has two 5-HP, 3-phase submersible pumps and is designed at 80 GPM @ 86 feet TDH. The force main is only a 4-inch; therefore, the capacity of this station is limited. It does not have a stand-by generator but does have bypass pumping connections. The Town has hired Bowen Engineering to install a new flow meter and vault as well as a concrete pad for a new stand-by generator.

Short-term improvements should include replacement of the old control panel. Cost for this is estimated at \$15,000.

Should flows from the facility increase, the Town will need to upgrade the station. The Town engineer will need to review the existing design and determine how much extra capacity is available with the existing system. The very long, small diameter force main will be an issue in the future should added capacity be necessary.

New Durham and McDonalds –

Both of these stations were built when INDOT upgraded Flynn Road/Highway 421 to four lanes. Both lift stations were located in the path of the proposed roads. In 2011, both of the existing "can-type" lift stations were replaced with brand new wetwell mount lift stations. The stations were manufactured by Precision Systems and contain Smith and Loveless pumps and technology. The existing force main was connected to the new pump stations. The condition of these is unknown. The cost for repairs will be substantial since the force main is now located under the east lane of Flynn Road.

The New Durham lift station has two 15-HP pumps which pump at 200 GPM @ 95 TDH. The McDonalds lift station has two 15-HP pumps which pump 250 GPM @ 65 TDH. Each station has a back-up generator but does not have bypass pumping capabilities.

At this time, we recommend bypass pumping capability be installed on both units. Cost for this is estimated at \$4,000 each.

Both stations have identical motors. It is also recommended that a spare motor be purchased as a spare. The cost for this is \$18,000.

We also recommend that two spare variable frequency drives be purchased. Cost is \$6,000 each. We also recommend that bypass contactors be installed in the event the variable frequency drive fails. Cost for this is yet to be determined.



M.V.A. WEST St. Repairs

Proposal



1240 South Crystal Avenue
Benton Harbor, MI 49022
Phone: (269) 927-1532 Fax: (269) 927-1547
Toll Free: (877) 880-2768

Michigan City/Elkhart Office
(877) 880-2768

South Bend Office
(574) 233-1505

Website: amtasphalt.com
Jon@amtasphaltco.com

Celebrating 50 Great Years 1970-2020

Date: 06-26-2023

Customer: ATTN: Mark
Town of Westville
P.O. Box 275
Westville, IN 46391-0275

Phone: 219-608-0014 **Fax:**

Job Name:

Location: Memorial Park

Email: mhale@csinet.net

1. Rout, clean and fill approx. 2,540 feet of MAJOR cracks with hot rubberized crack sealant. Clean and fill approx. 1,360 L.F. of previously filled cracks with hot rubberized crack sealant. No web areas are to be filled. **2 Year warranty on routed cracks.**

COST: \$ 4,650.00

2. Clean entire area to be sealed of dirt and debris. Apply (2) coats of **STAR-SEAL_g** pavement sealer with (2) lbs. of sand and (2) % latex per gallon added. (Approx. 75,000 sq. ft.)

COST: \$ 10,650.00

3. Repaint parking lot striping and stencils with traffic yellow and blue paint, as it now exists.

COST: \$ 900.00

TOTAL COST: \$ 16,200.00

No Guarantee On Seal Coating Application After October 1st. No Guarantee on Standing Water.
No Guarantee on Seal Coating Adhering to Asphalt that Remains Shaded Underneath Trees.

AMT ASPHALT SEALING, INC. WILL MAKE EVERY EFFORT TO MATCH ANY QUALIFIED COMPETITOR'S PRICE!

PAYMENT TERMS: 25% DOWN WITH SIGNED PROPOSAL - BALANCE DUE 10 DAYS FROM INVOICE DATE

There shall be a one (1) year guarantee on the material and all workmanship except that as applied to cracks. The guarantee shall be limited to the replacement of the material and application of the same. Any alterations or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized **Jon Anderson (269)519-2526**

Signature _____
jon@amtasphaltco.com

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Legal fees and court costs incurred in the collection of monies according to this

1 1/2% interest will be charged on past due accounts over 30 days from date of billing - NO EXEMPTIONS. This is an ANNUAL PERCENTAGE RATE OF 18%.

Signature _____

AVALANCHE SNOW REMOVAL & MAINTENANCE, INC.

3433 N 525 W
LAPORTE, IN 46350

Phone: (219) 851-7587 email: drowe@csnet.net

Estimate

Date	Estimate #
6/14/2025	180

Number Address
Town of Washfile Ed) Sater Drive Westville, IN 46391

Item	Qty	Unit	Price
All compress and cracks all cracks greater than half of an inch 4.750 Linear feet of cracks clean and air compress - Apply hot rubberized sealant and level	4.786	Y	\$114.10
Total			\$541.13



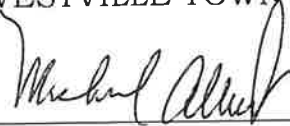
RESOLUTION #2023-4
TRANSFER OF FUNDS

BE IT RESOLVED BY THE WESTVILLE TOWN COUNCIL THAT THE
FOLLOWING FUNDS BE TRANSFERRED:

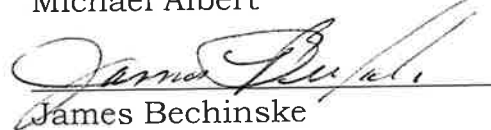
Transfer Eight Thousand Dollars (\$8,000.00) from Appropriation #1101200134
(Health Insurance) GEN FUND (P) to Appropriation #1101200313 (Other Fees
and Services) GEN FUND (P)

PASSED AND ADOPTED THIS 11th DAY OF July 2023.

WESTVILLE TOWN COUNCIL



Michael Albert



James Bechinske

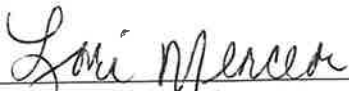
Olga Pothorski

Deborah Kelly



Nathan Burnett

ATTEST:



Lori Mercer Clerk-Treasurer

NOTICE OF EXECUTIVE SESSION
TOWN OF WESTVILLE

MONDAY, JULY 24, 2023
5:00 P.M.
WESTVILLE TOWN COMPLEX
100 SETSER DRIVE, WESTVILLE, IN 46391

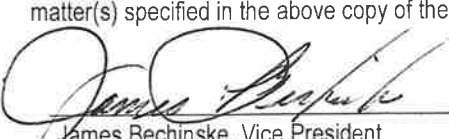
Pursuant to IC 5-14-1.5-5/6, 5-14-1.5-6.1(b)(4), the Westville Town Council will meet in Executive Session on the topic checked as permitted under this Statute.

1. Where authorized by Federal or State Statute.
2. For discussion of strategy with respect to any of the following:
 (A) Collective bargaining.
 (B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing.
 (C) The implementation of security systems.
 (D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.
3. For discussion of the assessment, design, and implementation of security systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana Economic Development Corporation, the Office of Tourism Development, the Indiana Finance Authority, the Ports of Indiana, an Economic Development Commission, the Indiana State Department of Agriculture, a local economic development organization (as defined in IC 5-28-11-2(3)), or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
6. With respect to any individual over whom the Board has jurisdiction:
 (A) to receive information concerning an individual's alleged misconduct; and
 (B) to discuss, before a determination, the individual's status as an employee.
7. For discussion of records classified as confidential by State or Federal Statute.
8. To discuss, before a placement decision, an individual employee's past performance, behavior and needs.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
10. When considering the appointment of a public official, to do the following:
 (A) Develop a list of prospective appointees.
 (B) Consider applications.
 (C) Make one (1) initial exclusion of prospective appointees from further consideration.
11. To prepare or score examinations used in issuing licenses, certificates, permits, or registrations under IC 25.
12. To discuss information and intelligence intended to prevent, mitigate, or respond to, the threat of terrorism.

CERTIFICATION

The Westville Town Council hereby certifies that it discussed no subject matter in the above-referenced executive session other than the subject matter(s) specified in the above copy of the public notice.


Michael Albert, President


James Bechinske, Vice President

Olga Pothorski, Council Member


Nate Burnett, Council Member


Deborah Kelly, Council Member

I attest these minutes are true and accurate


Lori Mercer, Clerk-Treasurer

LEGAL NOTICE

The Westville Town Council will meet in a special meeting at 5:30 PM (local time) on July 24, 2023. The special meeting will be held at Town of Westville Community Room located at 100 Setser Drive, Westville, Indiana 46391.

Westville Town Council

***This notice is not for legal publication
but just for notification purposes.***

WESTVILLE TOWN COUNCIL
JULY 24, 2023
SPECIAL MEETING
100 SETSER DRIVE
5:30 P.M.

AGENDA

2024 BUDGET

NEXT LEVEL TRAIL GRANT

WESTVILLE TOWN COUNCIL

JULY 24, 2023
MINUTES OF MEETING

The special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 2:30 p.m. Present: Michael Albert, James Bechinske, Deborah Kelly, Nate Burnett, Lori Mercer, Clerk-Treasurer.

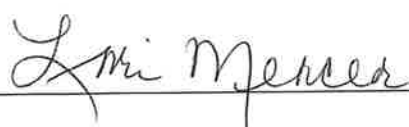
Absent: Olga Pothorski, Doug Biege, Town Attorney

Michael Albert opened the meeting at 5:30 pm. Michael Albert introduced Jeremy Sobecki from LaPorte County Park Department. Jeremy asked the council to provide a jurisdictional letter in support of the Next Level Trail Grant. This project was discussed at the June 13, 2023 meeting. Jeremy stated that the Town will also need to submit a commitment letter for this project, which is basically an eminent domain letter and that the Town will be willing to do eminent domain if it comes to that. Jeremy stated that the Town will also need to provide a W9, direct deposit information, and a bidder number from the state, which he will help us get. Michael Albert made a motion to approve the letters needed. Clerk-Treasurer Mercer asked if the value of the Town's property will be going toward our share of this project and Jeremy stated that it would and perhaps the right-of-way's as well. Michael Albert made a motion to approve the letters needed and allow himself to be signatory on all related documents. James Bechinske, second. Roll Call: Burnett, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Ms. Mercer stated she has met with each department head regarding their 2024 budgets and adjusted their appropriations accordingly. She stated health insurance was given a 20% increase and gas and electric was raised as well as repairs and maintenance and other fees/svcs in each department's budgets. Ms. Mercer also stated that the miscellaneous revenue numbers were not available on the DLGF website as of this date. She stated these budget numbers are just a rough estimate but are pretty solid to what it will be for 2024. She stated police salaries will stay the same out of the General Fund and the raises will come from the LIT Public Safety Fund. Michael Albert asked what the PILOT amount from sewage will be and Ms. Mercer stated around \$50,000.00, which will help with revenue and if the Town partners with the school for the SRO position, that will help with revenue as well. She also stated any raises for utility staff and office staff will come from utilities and not the General Fund since the General Fund is already strained as it is. Ms. Mercer stated Police Continuing Education will remain at \$5,000.00. She stated she will be waiting for the miscellaneous revenue estimates to be on the DLGF website to confirm those.

Michael Albert made a motion to adjourn at 5:49 pm. Nate Burnett, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.





FW: [EXTERNAL]Re: [EXTERNAL]Re: [EXTERNAL]Meeting

**example*

Sobecki, Jeremy <jsobecki@laporteco.in.gov>

Mon 7/24/2023 11:20 AM

To: Michael Albert <cardinalsanz@yahoo.com>; olgapecanac@gmail.com <olgapecanac@gmail.com>

Cc: Lori Mercer <lori.mercer@westville.us>; Bishop, Mitchell J. <mbishop@laporteco.in.gov>

These are the letters we had for the last grant on the north section of trail. Something similar to this is what we'll be wanting from the town/president of the council.

Jeremy Sobecki
LaPorte County Parks Department
0185 South Holmesville Rd.
LaPorte, IN 46350
219-325-8315

This is the jurisdictional letter (this is the one from the previous grant):



BOARD OF COMMISSIONERS

LAPORTE COUNTY

Office Annex

555 Michigan Avenue, Suite 202

LaPorte, IN 46350-3400

Phone: (219) 326-6806 ext. 229 – FAX: (219) 326-9103

**Richard Mrozinski,
President**

**Joe Hancy,
Vice President**

**Shella Matias,
Member**

November 9, 2021

Division of Outdoor Recreation
402 W. Washington Street W271
Indianapolis, IN 46204

RE: Jurisdiction Approval Letter for Counties Application for the 2021 IDNR Next Level Trail Grant

Dear Mr. Bronson,

Please consider this letter from the La Porte County Commissioners in authorization and support of the La Porte County Planning Office's submittal to IDNR for a Next Level Trail Grant from CR 300 South to CR 200 South along the abandoned Monon Railroad line. This project will assist the Lincoln Trail network and is a crucial segment, which upon construction, will facilitate the connection between Bluhm County Park, the City of Westville and Purdue University Northwest via this and the previously federally awarded Trail segments. Please give every consideration possible to its funding.

Sincerely,


Richard Mrozinski,
La Porte County Commission President

This is the eminent domain letter (also from the previous grant):

Rough draft

APPROP.	2023 BUDGETED AMT	2024 REQ. AMT
CLERK		
SALARIES	\$19,600.00	\$19,600.00
FICA/MED	\$1,500.00	\$1,500.00
RETIREMENT	\$620.00	\$620.00
UNEMPLOYMENT	\$30.00	\$30.00
HEALTH INS	\$0.00	\$4,300.00
OFC SUPPLIES	\$2,000.00	\$2,000.00
MISC SUPPLIES	\$2,000.00	\$2,000.00
LEGAL SERVICES	\$47,000.00	\$47,000.00
CONSULTING	\$3,000.00	\$3,000.00
OTHER FEES SVCS	\$32,000.00	\$34,000.00
PHONE	\$3,000.00	\$3,000.00
TOWN INSURANCE	\$35,000.00	\$40,000.00
GAS & ELEC	\$7,500.00	\$8,500.00
REP AND MAIN	\$3,500.00	\$3,500.00
HYDRANT RENTAL	\$32,000.00	\$32,000.00
FIRE DEPT CONT.	\$41,000.00	\$41,500.00
BLDG DEPT	\$3,000.00	\$3,000.00
PROMO OF TOWN	\$750.00	\$750.00
UNSAFE BLDGS	\$5,000.00	\$5,000.00
NEW EQUIP.	\$500.00	\$500.00
UNAPPROP.	\$0.00	\$0.00
ELECTION EXP	\$3,000.00	\$0.00
TOTALS	\$242,000.00	\$251,800.00

Salaries, fica/medi, retirement, and unemployment for 2024 will remain the same. Health insurance will be budgeted for 2024 to cover the clerk-treasurer position as it was not budgeted for 2023. The fire department budget is increased by \$500.00 but we will need to discuss how to pay the rest of their contractual amount after 2024. The general fund can only support the \$41,500.00 that is budgeted. We can pay the rest of their contractual amount for 2024 from the ARP fund, but after that we need to discuss options. The total increase for 2024 is \$9,800.00.

Rough draft

APPROP.	2024 REQ. AMOUNT
LIT PUB SAFE	
SALARIES	\$48,600.00
FICA/MED	\$3,750.00
RETIREMENT	\$3,300.00
FUEL	\$2,150.00
OTHER FEES/SVC	\$28,700.00 (\$20,000 to WVFD)
TOTAL	\$86,500.00

\$8,000 of the salaries will go toward part-time and the raises for the full-time staff will also come from this fund. Fica/medi is based on 7.65% on the \$48,600 and retirement is based on 8% of \$40,600 (full time staff raises).

rough draft

APPROP.	2023 BUDGETED AMT	2024 REQ. AMOUNT
MVH		
SALARIES	\$138,000.00	\$157,200.00
FICA/MED	\$11,000.00	\$12,100.00
RETIREMENT	\$11,000.00	\$12,700.00
UNEMPLOYMENT	\$200.00	\$200.00
HEALTH INS	\$50,000.00	\$50,000.00
OFC SUPPLIES	\$800.00	\$800.00
FUEL	\$12,500.00	\$13,500.00
STREET SUPPLIES	\$10,000.00	\$15,000.00
MISC. SUPPLIES	\$6,000.00	\$8,000.00
CONSULTING SVCS	\$0.00	\$0.00
PHONE	\$3,100.00	\$3,200.00
GAS & ELEC	\$33,000.00	\$33,000.00
REP AND MAIN	\$20,000.00	\$22,000.00
TREE REMOVAL/REPL	\$10,000.00	\$10,000.00
NEW EQUIP.	\$1,000.00	\$1,000.00
TOTALS	\$306,600.00	\$338,700.00

Salaries; \$68,228.16 (Supt.); \$51,400.18 (Laborer/Mech. Level A); \$37,440.00 (Laborer) for a total of \$157,068.34. Fica/medi at 7.65% and retirement at 8%. Unemployment at .50% of first \$9,500.00 for each employee. Health insurance can stay the same as 2023 since the increase for 2023 was not as large as expected and if I base what we are paying now on a 20% increase we would still only need \$46,000.00, so I'm padding it cautiously. Total increase for 2024 is \$\$32,100.00.

Rough draft

MVH RESTRICTED	2023 BUDGETED AMT	2024 REQ. AMOUNT
FUND 203		
CONSULTING (203001312)	\$10,000.00	\$10,000.00
STREET REP. (203001362)	\$110,000.00	\$110,000.00
TOTALS	\$120,000.00	\$120,000.00

Rough draft

	A	B	C
	APPROP.	2023 BUDGETED AMT	2024 REQ AMT
1			
2	PARK		
3	FUEL	\$2,500.00	\$2,500.00
4	MISC. SUPPLIES	\$1,500.00	\$1,500.00
5	OTHER/FEES/SVCS	\$7,500.00	\$7,500.00
6	GAS & ELEC	\$2,500.00	\$2,500.00
7	REP AND MAIN	\$12,500.00	\$15,000.00
8	UNAPPROPRIATED	\$0.00	\$0.00
9			
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14			
15	TOTALS	\$26,500.00	\$29,000.00
16	<i>Total increase for 2024 is \$2,500.00.</i>		
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