

WESTVILLE TOWN COUNCIL  
JULY 12, 2022  
100 SETSER DRIVE  
7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

UTILITIES

MCO REPORT

BAKER-TILLY REPORTS

STREETS

DEPARTMENT HEAD REPORT

PART-TIME LABORER

PARKS

CLOSURE OF MAIN STREET PARK

POLICE

DEPARTMENT HEAD REPORT

FINANCE

MISCELLANEOUS

WVFD ACTIVITY REPORT

ADA TRANSITION PLAN/TITLE VI IMPLEMENTATION PLAN

CITIZENS COMMENTS

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

# WESTVILLE TOWN COUNCIL

JULY 12, 2022  
MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, James Bechinske, Olga Pothorski, Deborah Kelly, Nate Burnett, Lori Mercer, Clerk-Treasurer; Town Attorney, Doug Biege.

A motion was made by Michael Albert to approve minutes of the June, 2022 meeting. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

A motion was made by James Bechinske to approve claims for the month of June, 2022. Olga Pothorski, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert stated that ADA/Title VI grievance forms and a voluntary public involvement survey are available for anyone interested.

## UTILITIES

Nathan Howell gave a brief summary of the MCO report for the month of June. It is attached.

Michael Albert reported that Baker Tilly may have the preliminary rate estimate regarding WCC hooking up to our water, by the end of this month or early next month.

Michael Albert made a motion to have Baker Tilly proceed with drafting an amended rate ordinance for the Utility Tax Repeal. Deborah Kelly, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert reported that Baker Tilly also performed a leaf/limb pick-up study to add a surcharge to the water bill. The proposed monthly rate would be \$2.33. Council will keep this in consideration.

Michael Albert reported that Baker Tilly also performed a Public Fire Protection Surcharge to add to the water bill. The proposed monthly rate for this would be \$3.26. Michael Albert stated that there is also another way we can generate revenue for this, which would be through a Pilot program. This would allow the town to obtain revenue from the assets of the utilities based on the evaluation. This amount would be built into the water/sewage rates. Jason Zeman from the Westville Volunteer Fire Department was in attendance and stated that the Pilot program would seem the better way to go. Council agreed to table this for further consideration.

Michael Albert reported that Baker Tilly also performed a trash pick-up rate study. Since the trash fund has diminished, it was estimated that the rates for trash pick-up will need to go from \$11.00 per month, per customer, to \$16.64 per month per customer. Michael Albert made a motion to have Baker Tilly draft an amended rate ordinance for the trash pick-up fee. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Handwritten initials: JM, SB, DK, NB

## **UTILITIES (CON'T)**

Jason Zeman asked Mike Albert if the Pilot program revenue would be in addition to the current contract amount or if it would replace the contract amount and Mike stated that as far as he was concerned, it would be in addition to the contract amount, but that it doesn't mean that we would use it all.

## **STREETS**

James Bechinske reported that Bubba has someone interested in the part time position that is in the salary ordinance. He stated that position only pays \$13.00 per hour and would like to take it to \$15.00 per hour. Jim stated that Clerk-Treasurer Mercer has confirmed that there is enough in the budget to allow for this. Michael Albert made a motion to amend the salary ordinance and have it presented at the next meeting. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

## **PARKS**

There was nothing to report in Parks.

Olga Pothroski reported that Little League will no longer be needing to use Main Street Park and the Street Department needs another storage building. Council agreed to close Main Street Park but leave the parking spots and charging station.

## **POLICE DEPARTMENT**

Marshal Hynek reported the monthly stats.

Marshal Hynek reported they are partnering with Pillars of Wellness, which is a mental health facility, to provide yearly wellness checks for staff. Marshal Hynek stated they are looking into grant funding for this program.

Marshal Hynek stated they attended Red, Wine and Brew in LaPorte as well as the Fourth of July Parade.

Jason Zeman asked Marshal Hynek if the Fire Department could join them in the Wellness Program effort and Marshal Hynek stated that he would reach out to them to get the information.

## **FINANCE**

There was nothing to report in Finance.

## **MISCELLANEOUS**

The WVFD reported the monthly stats. They are attached.

Jason Zeman reported that they are looking at the end of August to have the truck done. He also reported that they will be doing hose testing on July 19, as long as it doesn't get canceled. Jason asked the council if there is anything that can be done about the parking issue on Commercial Drive, as cars have been parking on the wrong side of the road. Michael Albert stated that tickets can be issued. Michael Albert also stated that we can paint the curbs where the hydrants are located.

**MISCELLANEOUS (CON'T)**

Jason asked what the status is on the ARP money and Michael Albert stated that we are waiting on some outstanding bills to come in and we are also waiting on parts. Jason also submitted their proposal for their 2023 budget.

Michael Albert reported that the ADA Transition Plan and the Title VI Implementation Plan is complete. Michael Albert made a motion to approve both Plans. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Jason Zeman asked the council if they had plans to purchase South Coast Utilities. Michael Albert stated that South Coast was asked if they were interested in selling, and they stated that they were not actively looking to sell, but they would be open to an offer. Michael Albert stated that if the Town did consider purchasing it, we would want to be able to annex that property into town limits.

A resident asked if there was a large enough easement on Commercial Drive to allow for diagonal parking places. Michael Albert stated that he would look into this.

**CITIZENS COMMENTS**

**ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL**

A motion to adjourn was made by Michael Albert at 7:47 PM. James Bechinkse, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

Lori Mercer

DK



**Town of Westville**  
**June 2022 Monthly Report of Operations**  
**Prepared By: Nathan Howell**  
**July 12, 2022**

**Water**

1. GIS – Not much progress has been made since last month.
2. The small tower demolition – We contacted Isler again they have not submitted a new proposal.
3. The drinking water site sampling plan was approved by IDEM.
4. The Surf Air fiber optic project is still in construction.
5. We have had several discussions with Reith Riley regarding the water main project and installing about 300 feet of line to eliminate a potential problem at Main Street and Highway 2. They are in the process of providing a quote for this work.
6. Two water main breaks were repaired in the old section of Town.
7. The roundabout project and the fiber optic installation is taking a lot of time. The locating work is very hectic. Adam is having a hard time keeping up.

**Wastewater**

1. The Nash Finch Lift Station still needs a flow meter installed. We have contacted Gasvoda to provide a draw down test to determine what each pump will pump. We should be able to create an invoice for the sewer use using the Mission System. We will continue to try getting a meter installed.
2. The Westville Estates pump station is deteriorating rapidly. We have spoken with McMahon and Superior Pumping to renovate the station. We are considering installing the used system from the old WWTP.
3. We had an issue with the mapping system at Fieldstone Subdivision. The sanitary sewer locations on the atlas were wrong on two streets. We found two manholes buried very deep and there may be severe conflicts with fences in the rear lots. We will continue to work on a corrective plan for this.
4. The WWTP improvements are really beginning to move. Following is the progress that has been made:
  - The lift station at WCC is about 90% complete with most of the building construction complete.
  - The force main is 99% complete. There are a few punch list items to address.
  - At the Wastewater Plant, the solids building is 85% complete. The sludge press has been started up. We finally got the approval from Republic so they can haul the sludge to the landfill. The press is working exceptionally well.
  - Raw and RAS piping has begun. There were two shutdowns to complete this.
  - Dewatering for the site continues. Excavation for the ditch is progressing. The base will be poured in a few weeks.
5. Construction will begin very soon on the new headworks building and the clarifier.

## Town of Westville - Operational Summary for the Wastewater Treatment Plant

### Influent

2022	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	5,902,400	241,900	156,400	190,400	139	216.3	316	494.6	28.8	45.7	5.1	8.1
February	5,874,400	416,000	176,100	209,800	153	275	242	425	25.6	44.8	5.1	8.9
March	5,642,000	231,500	163,900	182,000	180	275	343	522	34.9	53	7.2	10.8
April	5,493,000	320,700	161,300	183,100	215	331	341	548	36.2	55.3	6.4	9.8
May	5,499,400	222,000	160,800	177,400	198	308	278	426	35.0	51.7	6.0	8.9
June	5,877,600	252,800	162,100	189,600	202	323	333	534	31.2	50.3	5.7	9.0
July												
August												
September												
October												
November												
December												

### Effluent

2022	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,821,000	242,100	155,300	187,800	3	97.8	7.3	97.7	.3	94.1	1.25	95.7
February	5,829,000	425,000	167,600	208,200	2.9	98.1	8.2	96.6	.5	89.4	.6	97.7
March	5,535,600	222,500	159,600	178,600	3.1	98.3	8.4	97.6	.6	91.2	.08	99.8
April	5,400,600	324,900	154,100	180,000	4.1	98.1	6.5	98.1	.8	88.0	.12	99.7
May	5,408,800	225,500	160,000	174,500	2.8	98.6	5.7	98	.7	87.8	.19	99.5
June	5,616,300	278,300	155,000	187,200	2.1	99	5	98.5	.9	85	.08	99.8
July												
August												
September												
October												
November												
December												

## Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/22	4,401,000	233,700	0	141,400	73	51
02/28/22	4,437,300	280,100	46,700	158,500	75.6	50
03/31/22	5,041,700	250,600	0	163,400	83.9	54
04/30/22	5,139,900	431,700	81,600	170,500	85	0
05/31/22	4,481,500	288,400	76,400	158,200	81.6	0
06/30/22	5,878,300	521,600	81,100	195,200	104.4	0
07/31/22						
08/31/22						
09/30/22						
10/31/22						
11/30/22						
12/31/22						



Baker Tilly Municipal Advisors, LLC  
112 IronWorks Ave, Ste C  
Mishawaka, IN 46544  
United States of America

T: +1 (574) 935 5178  
F: +1 (574) 935 5928  
bakertilly.com

July 6, 2022

Town Council  
Town of Westville  
100 Setser Drive  
Westville, Indiana 46391

Re: Westville (Indiana) Trash Pickup – Rate Study

Dear Council Members:

The attached schedules (listed below) present unaudited and limited information for the purpose of discussion and consideration in the preliminary planning stage of a trash pickup rate study by the appropriate officers, officials and advisors of the Town of Westville. The use of these schedules should be restricted to this purpose, for internal use only, as the information is subject to future revision and final report.

Page

2 - 3	Pro Forma Annual Cash Operating Disbursements
4	Pro Forma Annual Revenue Requirements and Annual Operating Revenues

We would appreciate your questions or comments on this information and would provide additional information upon request.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

Jeffrey P. Rowe

**TOWN OF WESTVILLE (INDIANA)**

**PRO FORMA ANNUAL CASH OPERATING DISBURSEMENTS**

Annual Operating Disbursements:	<u>Calendar Year 2021</u>	<u>Adjustments</u>	<u>Ref.</u>	<u>Pro Forma 2024</u>
Waste Management Contract	\$100,173	\$21,354	(1)	\$121,527
Miscellaneous	44	(44)	(2)	-
Totals	<u>\$100,217</u>	<u>\$21,310</u>		<u>\$121,527</u>

(Continued on next page)

(Subject to the attached letter dated July 6, 2022)  
(Preliminary - Subject to Change)  
(Internal Use Only)



**TOWN OF WESTVILLE (INDIANA)**

(Cont'd)

**PRO FORMA ANNUAL CASH OPERATING DISBURSEMENTS**  
**(Explanation of Adjustments)**

**Waste Management Contract - Adjustment (1)**

To adjust the Waste Management Contract to reflect the new contract rate increase.

Monthly service fee for 2024		\$15.25	
Times: Households serviced as of 2/9/2022 per Clerk-Treasurer	X	641	
Times: 12 months	X	12	
			\$117,303
Monthly cost for dumpster at the Garage and Water Plant		\$151.00	
Times: 2 dumpsters	X	2	
Times: 12 months	X	12	
			3,624
Subtotal Garage and Water Plant dumpsters			3,624
Monthly cost for dumpsters at the Wastewater Plant		\$50.00	
Times: 1 dumpsters	X	1	
Times: 12 months	X	12	
			600
Subtotal Wastewater Plant			600
Total per new contract			121,527
Less: 2021 actual			100,173
			\$21,354

**Miscellaneous Expense - Adjustment (2)**

To adjust the Miscellaneous Expense to zero as this account records posting errors and not actual expenses.

Pro forma Miscellaneous Expense		\$ -	
Less: 2021 Miscellaneous Expense - posting errors		(44)	
			(\$44)
Adjustment			(\$44)

(Subject to the attached letter dated July 6, 2022)  
(Preliminary - Subject to Change)  
(Internal Use Only)

TOWN OF WESTVILLE (INDIANA)

PRO FORMA ANNUAL REVENUE REQUIREMENTS AND  
ANNUAL OPERATING REVENUES

Revenue Requirements:

Pro Forma - Waste Management contract	\$121,527
Divided by: 12 months	÷ 12
Times: 2 months of reserves	x <u>2</u>
Estimated reserve required	20,255
Less: Fund balance as of 6/30/2022	- <u>13,789</u>
Estimated additional reserve required	6,466
Operating and Maintenance disbursements	121,527
Plus: Estimated additional reserve required	<u>6,466</u>
Total annual reserve required	127,993
Divided by: Estimated number of customers (1)	<u>641</u>
Required annual fee per customer	199.68
Divided by: 12 Months	÷ <u>12</u>
Required monthly trash fee	<u><u>\$16.64</u></u>

(1) Number of billed customers as of February 2, 2022, per Town Clerk-Treasurer.

(Subject to the attached letter dated July 6, 2022)  
(Preliminary - Subject to Change)  
(Internal Use Only)



Baker Tilly Municipal Advisors, LLC  
112 IronWorks Ave, Ste C  
Mishawaka, IN 46544  
United States of America

T: +1 (574) 935 5178  
F: +1 (574) 935 5928  
bakertilly.com

July 6, 2022

Town Council  
Town of Westville  
100 Setser Drive  
Westville, Indiana 46391

Re: Westville (Indiana) Leaf and Limb Pickup – Rate Study

Dear Council Members:

The attached schedules (listed below) present unaudited and limited information for the purpose of discussion and consideration in the preliminary planning stage of a leaf and limb pickup rate study by the appropriate officers, officials and advisors of the Town of Westville. The use of these schedules should be restricted to this purpose, for internal use only, as the information is subject to future revision and final report.

Page

2 - 3	Pro Forma Annual Cash Operating Disbursements
4	Proposed Leaf and Limb Pickup Rate

We would appreciate your questions or comments on this information and would provide additional information upon request.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

Jeffrey P. Rowe

**TOWN OF WESTVILLE (INDIANA)**

**PRO FORMA ANNUAL CASH OPERATING DISBURSEMENTS**  
**(See Explanation of Adjustments)**

	<u>12/31/2021</u>	<u>Adjustments</u>	<u>Ref.</u>	<u>Pro Forma 12/31/2022</u>
Annual Operating Disbursements:				
Salaries and wages	\$12,634	52	(1)	\$12,686
Employee benefits (FICA)	967	3	(2)	970
Pensions	1,415	6	(3)	1,421
Health Insurance	826	87	(4)	913
Repairs, maintenance and fuel	<u>1,500</u>			<u>1,500</u>
 Subtotals	 <u>\$17,342</u>	 <u>\$148</u>		 17,490
 Plus: Allowance for unforeseen costs and contingency (5.00%)				 <u>875</u>
 Pro Forma				 <u><u>\$18,365</u></u>

(Continued on next page)

(Subject to the attached letter dated July 6, 2022)  
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**TOWN OF WESTVILLE (INDIANA)**

(Cont'd)

**PRO FORMA ANNUAL CASH OPERATING DISBURSEMENTS**  
**(Explanation of Adjustments)**

**Adjustment (1) - Salaries and Wages**

To adjust test year salaries and wages by an increase of \$0.25 per hour per Town confirmation.

Hours allocated to leaf and limb pickup as proposed by the Town		208
Times: \$0.25 per hour increase	x	<u>\$0.25</u>
Adjustment		<u><u>\$52</u></u>

**Adjustments (2) - FICA**

To adjust test year employee benefits based on pro forma salaries and wages and current FICA rate.

Pro forma salaries and wages		\$12,686
Times: 7.65%	x	<u>7.65%</u>
Pro forma FICA		\$970
Less test year FICA	-	<u>967</u>
Adjustment		<u><u>\$3</u></u>

**Adjustment (3) - PERF**

To adjust test year PERF expense to reflect pro forma salaries and wages and the 2022 PERF rate.

Pro forma salaries and wages eligible for PERF		\$12,686
Times: 11.2%	x	<u>11.20%</u>
Pro Forma PERF		\$1,421
Less test year PERF	-	<u>1,415</u>
Adjustment		<u><u>\$6</u></u>

**Adjustment (4) - Health Insurance**

To adjust test year Health Insurance to reflect increase in Town premium costs for 2022.

Street department 2022 health insurance premiums		\$38,422
Divided by: 8,760 total hours worked by street employees	÷	<u>8,760</u>
Hourly health insurance premium rate		4.39
Times: 208 hours allocated to leaf and limb pickup as proposed by the Town	x	<u>208</u>
Pro Forma Health Insurance		\$913
Less test year Health Insurance	-	<u>826</u>
Adjustment		<u><u>\$87</u></u>

(Subject to the attached letter dated July 6, 2022)  
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TOWN OF WESTVILLE (INDIANA)

PROPOSED LEAF AND LIMB PICKUP RATE

Pro forma expenses		\$18,365
Divided by: Number of customers	÷	<u>658</u>
Proposed annual rate		27.91
Divided by: 12 months	÷	<u>12</u>
Proposed monthly rate		<u><u>\$2.33</u></u>

(Subject to the attached letter dated July 6, 2022)  
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bakertilly.com

July 6, 2022

Town Council  
Town of Westville  
100 Setser Drive  
Westville, Indiana 46391

Re: Westville (Indiana) Municipal Water Utility – Public Fire Protection Surcharge

Dear Council Members:

The attached schedules (listed below) present unaudited and limited information for the purpose of discussion and consideration in the preliminary planning stage of a public fire protection surcharge by the appropriate officers, officials and advisors of the Town of Westville. The use of these schedules should be restricted to this purpose, for internal use only, as the information is subject to future revision and final report.

Page

2	Calculation of Public Fire Protection Surcharge
3	Calculation of Public Fire Protection Surcharge (Footnotes)

We would appreciate your questions or comments on this information and would provide additional information upon request.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

A handwritten signature in black ink that reads "Jeffrey P. Rowe". The signature is written in a cursive style with a large initial "J".

Jeffrey P. Rowe, Partner

**WESTVILLE (INDIANA) MUNICIPAL WATER UTILITY**

**CALCULATION OF PUBLIC FIRE PROTECTION SURCHARGE**

**I. ANNUAL FIRE PROTECTION CHARGE**

Annual fire protection charge to General Fund (1)	\$31,350	
Times: URT repeal percentage (2)	1.3%	x
		<hr/>
Reduction to annual fire protection charge due to URT repeal	408	
		<hr/>
Annual fire protection charge to General Fund (1)	31,350	
Less: Reduction to annual fire protection charge due to URT repeal	408	-
		<hr/>
Adjusted annual fire protection charge	<u>\$30,942</u>	

**II. EQUIVALENT METERS SUBJECT TO PROPOSED CHARGE:**

<u>Meter Size</u>	<u>No. of Meters (3)</u>	<u>Equivalency Factor (4)</u>	<u>Equivalent Meters</u>	<u>Annual Revenue Required</u>
5/8 - 3/4 inch	624	1.00	624.00	\$24,411
1 inch	8	2.50	20.00	782
1 1/2 inch	1	5.00	5.00	196
2 inch	6	8.00	48.00	1,878
3 inch	1	15.00	15.00	587
4 inch	-	25.00	-	-
6 inch	-	50.00	-	-
8 inch	1	80.00	80.00	3,130
10 inch	-	115.00	-	-
	<hr/>		<hr/>	<hr/>
Totals	<u>641</u>		<u>792.00</u>	<u>\$30,984</u>

**III. CALCULATION OF HYDRANT CHARGE PER EQUIVALENT METER:**

Annual fire protection charge to General Fund (1)	\$30,942
Divided by total equivalent meters	<u>792</u>
	<hr/>
Annual cost per equivalent meter	<u>\$39.07</u>
	<hr/>
Monthly cost per equivalent meter	<u>\$3.26</u>

**IV. PROPOSED MONTHLY CHARGES PER EQUIVALENT METER SIZE:**

<u>Meter Size</u>	<u>No. of Meters (3)</u>	<u>Equivalency Factor (4)</u>	<u>Cost per Equivalent Meter</u>	<u>Annual Revenue Required</u>
5/8 - 3/4 inch	624	1.00	\$3.26	\$3.26
1 inch	8	2.50	3.26	8.15
1 1/2 inch	1	5.00	3.26	16.30
2 inch	6	8.00	3.26	26.08
3 inch	1	15.00	3.26	48.90
4 inch	-	25.00	3.26	81.50
6 inch	-	50.00	3.26	163.00
8 inch	1	80.00	3.26	260.80
10 inch	-	115.00	3.26	374.90
	<hr/>			<hr/>
Totals	<u>641</u>			

(Subject to the attached letter dated July 6, 2022)  
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**WESTVILLE (INDIANA) MUNICIPAL WATER UTILITY**  
**CALCULATION OF PUBLIC FIRE PROTECTION SURCHARGE**  
**(FOOTNOTES)**

- (1) Annual hydrant fee per Clerk-Treasurer on 11/15/2021.
- (2) Based on Utility Receipts Tax (URT) Rate Adjustment report dated July 6, 2022.
- (3) Based on water meter count support provided by Clerk-Treasurer on 1/21/2022.
- (4) Per Public Service Commission Engineering Department memo dated February 12, 1979.

(Subject to the attached letter dated July 6, 2022)  
(Preliminary - Subject to Change)  
(Internal Use Only)



July 6, 2022

Town Council  
Town of Westville  
100 Setser Drive  
Westville, Indiana 46391

Baker Tilly Municipal Advisors, LLC  
112 IronWorks Ave, Ste C  
Mishawaka, IN 46544  
United States of America

T: +1 (574) 935 5178  
F: +1 (574) 935 5928  
bakertilly.com

Re: Westville (Indiana) Municipal Water Utility – Utility Receipts Tax Repeal

Dear Council Members:

The attached schedules (listed below) present unaudited and limited information for the purpose of discussion and consideration in the preliminary planning stage of the water rate reduction due to the URT repeal by the appropriate officers, officials and advisors of the Town of Westville. The use of these schedules should be restricted to this purpose, for internal use only, as the information is subject to future revision and final report.

Page

- |   |   |
|---|---|
| 2 | Calculation of Utility Receipts Tax ("URT") Rate Adjustment |
| 3 | Schedule of Current and Proposed Rates and Charges          |

We would appreciate your questions or comments on this information and would provide additional information upon request.

Very truly yours,

BAKER TILLY MUNICIPAL ADVISORS, LLC

A handwritten signature in cursive script that reads "Jeffrey P. Rowe".

Jeffery P. Rowe, Partner

WESTVILLE (INDIANA) MUNICIPAL WATER UTILITY

CALCULATION OF UTILITY RECEIPTS TAX ("URT")  
RATE ADJUSTMENT

	<u>Calendar Year-Ended 12/31/2021</u>
Total Utility receipts tax paid	\$6,477
Divided by: Customer sales & hydrant fees	<u>494,302</u>
<b>Utility receipts tax as a percentage of total metered revenue and fire protection</b>	<u><u>1.3%</u></u>

Sample language for Water bill customer notice:  
 On March 16, 2022, House Enrolled Act 1002 was signed into law, removing the Utility Receipts Tax from utility bills for usage beginning July 1, 2022. The Utility Receipts Tax embedded in customer water rates is approximately 1.3%

(Subject to the attached letter dated July 6, 2022)  
 (Preliminary - Subject to Change)  
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**WESTVILLE (INDIANA) MUNICIPAL WATER UTILITY**

**SCHEDULE OF CURRENT AND PROPOSED RATES AND CHARGES**

	<u>Current Rates (1)</u>	<u>Proposed Rates (2)</u>
Metered Rates per Month (per 1,000 gallons):		
First 7,500 gallons	\$9.90	\$9.77
Next 7,500 gallons	9.15	9.03
Next 30,000 gallons	8.41	8.30
Over 45,000 gallons	7.67	7.57
 Minimum Consumption Charge:		
2,500 gallons	\$24.75	\$24.43
 Large Meter Surcharge (per month):		
1" meter	\$24.75	\$24.43
1 1/4" meter	49.45	48.81
1 1/2" meter	74.20	73.24
2" meter	98.90	97.61
3" meter	222.55	219.66
4" meter	469.81	463.70
6" meter	717.05	707.73
8" meter	1,211.55	1,195.80
 Fire Protection Charges - Hydrant Rental (per Annum):		
Municipal	\$330.00	\$325.71
Private	330.00	325.71
 Fire Sprinkler Charge (per Annum):		
2" connection	\$47.40	\$46.78
2.5" connection	73.94	72.98
3" connection	106.60	105.21
4" connection	189.48	187.02
6" connection	426.36	420.82
8" connection	757.93	748.08

(1) Per Ordinance No. 2007-7, adopted by the Town on January 8, 2008.

(2) Reduced by percentage calculated on page 2.

(Subject to the attached letter dated July 6, 2022)  
(Preliminary - Subject to Change)  
(Internal Use Only)

# WESTVILLE COMMUNITY VOL FIRE DEPT BUDGET

**INCOME:**

Westville	70,000.00	90,000.00
New Durham	120,000.00	123,600.00
Jackson	26,355.00	27,672.75
<b>TOTAL</b>	216,355.00	241,272.75

2022                      2023

**BOARD EXPENSES:**

NIPSCO	7,850.00	10,000.00
Phone & Internet	6,000.00	7,500.00
Water	800.00	800.00
Office Supplies	1,500.00	2,000.00
Building & Maintenance	10,500.00	12,000.00
Insurance	23,500.00	27,500.00
Accountant/Audit	15,000.00	17,500.00
End of Year	28,000.00	30,000.00
Investment	5,000.00	10,000.00
New Truck	47,000.00	47,000.00
<b>TOTAL</b>	145,150.00	164,300.00

**CHIEF'S EXPENSES:**

Food	500.00	750.00
Dues	1,000.00	1,000.00
Certification/Testing	15,000.00	15,000.00
Training	7,000.00	7,500.00
Equipment	4,000.00	7,500.00
EMS Supplies	2,100.00	2,500.00
Radios/Pagers	4,350.00	5,000.00
Gear	7,000.00	5,000.00
Truck Repairs	20,000.00	20,000.00
Fuel	4,000.00	8,000.00
Fire Prevention	2,000.00	2,000.00
Class "A" Uniforms	3,000.00	2,500.00
<b>TOTAL</b>	69,950.00	76,750.00

**TOTAL MONTHLY EXPENSES**                      215,100.00      241,050.00

**TOTAL INCOME**                      216,355.00      241,272.75

**TOTAL EXPENSES TO DATE**                      215,100.00      241,050.00

**BALANCE**                      1,255.00      222.75

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# WVFD Activity Recap

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Location: Westville Town Hall Monthly Town Board Meeting

Date: 7-12-2022

Time: 19:00

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## Agenda details:

I. June 2022 Calls	Call Breakdowns
A. Town Limits- 14	3- Vehicle Fires
B. New Durham Twp- 19	26- Medical related
C. Jackson Twp- 7	5- MVA w/ inj
D. Mutual Aid- 0	1- Gas Leak
E. Total----- 40	3- Cancelled enroute
	3- Service calls

A. Truck update- Nothing new since last month

B. Commercial Drive parking issues

C. Hose testing rescheduled for July 19<sup>th</sup> will be done behind the school

D. Thank you to Nate Hynek and his officers for their assistance on calls, assisting with accident reports and the issues with commercial Dr.

E. Status of the Departments request for ARP funds from the towns till, this was requested last year and could really have a huge impact on the departments fuel, maintenance, and apparatus budget

F. Presentation of WVFD 2023 Proposed budget to all town council members

**LEGAL NOTICE**

The Westville Town Council will meet in a special meeting at 3:00 p.m. (local time) on July 21, 2022. The special meeting will be held at Town of Westville Community Room located at 100 Setser Drive, Westville, Indiana 46391.

Westville Town Council

*This notice is not for legal publication  
but just for notification purposes.*

**WESTVILLE TOWN COUNCIL**

JULY 22, 2021  
MINUTES OF MEETING

A special meeting of the Westville Town Council was held at the Town Hall, 100 Setser Drive at 3:00 p.m. Present: Michael Albert, James Bechinske, Olga Pathorski, Deputy-Clerk, Stacey Wescher.

Absent: Nate Burnett, Deborah Kelly, Town Attorney Doug Beige.

Michael Albert called the meeting to order at 3:00 pm. This meeting is being held to award the bid for the Community Crossings Grant paving project. Rieth-Riley submitted the sole bid at \$140,056.05. Michael Albert made a motion to accept Rieth-Riley's bid of \$140,056.05 and to enter into contract with Rieth-Riley. James Bechinske, second. Roll Call: Michael Albert, yes; Bechinske, yes; Pathorski, yes.

Michael Albert made a motion to adjourn at 3:03 pm. James Bechinske, second. All approved. Motion carried.

I, Stacey Wescher, attest that these minutes are true and accurate.

  
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