

WESTVILLE TOWN COUNCIL  
APRIL 12, 2022  
100 SETSER DRIVE  
6:30 P.M.

AGENDA

BID OPENINGS FOR OLD TOWN HALL

PUBLIC HEARING FOR ADDITIONAL APPROPRIATION

## NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Town of Westville, La Porte County, Indiana, that the proper legal officers will consider the following additional appropriations in excess of the budget for the current year at their regular meeting place at 100 Setser Drive, Westville, Indiana, 6:30 o'clock p.m., on the 12<sup>th</sup> day of April, 2022.

### AMOUNT

Fund Name: 2401 ARP FUND

Major Budget Classification:

Services and Charges

\$ 85,000.00

Capital Outlay

\$ 321,000.00

TOTAL for ARP Fund:

\$ 406,000.00

The additional appropriations as finally made will be referred to the Department of Local Government Finance (Department).

Dated March 28, 2022

LORI MERCER, CLERK-TREASURER  
(Fiscal Officer)

**WESTVILLE TOWN COUNCIL**

APRIL 12, 2022

MINUTES OF PUBLIC HEARING

A public hearing of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 6:30 p.m. Present: Michael Albert, James Bechinske, Olga Pothorski, Deborah Kelly, Nate Burnett, Lori Mercer, Clerk-Treasurer.

Absent: Town Attorney, Doug Beige

Michael Albert opened the public hearing stating that this is for the \$406,000.00 additional appropriation from the ARP fund. Michael Albert asked if there was any public comment. There was none.

Michael Albert made a motion to close the public hearing at 6:32 PM. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

*Michael Albert*  
*JB*  
*Nate Burnett*  
*JK*

*LM*

*I, Lori Mercer, attest that these minutes are true and accurate*

WESTVILLE TOWN COUNCIL  
APRIL 12, 2022  
100 SETSER DRIVE  
7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

JOHN CANNON/ATTORNEY GENERAL'S OFFICE

UTILITIES

MCO REPORT

2009 BOX VAN SALE NOTICE

STREETS

DEPARTMENT HEAD REPORT

SALE OF 1978 FORD DUMP TRUCK

PARKS

POLICE

DEPARTMENT HEAD REPORT

SAFETY BOARD APPOINTMENT

FINANCE

ORDINANCE 2022-1, ADD'L APPROPRIATION

MISCELLANEOUS

WVFD ACTIVITY REPORT

CITIZENS COMMENTS

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

# WESTVILLE TOWN COUNCIL

APRIL 12, 2022  
MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, James Bechinske, Olga Pothorski, Deborah Kelly, Nate Burnett, Lori Mercer, Clerk-Treasurer; Town Attorney, Doug Biege.

A motion was made by James Bechinske to approve minutes of the March, 2022 meeting. Nate Burnett, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

A motion was made by Michael Albert to approve claims for the month of March, 2022. Deborah Kelly, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

John Cannon from the Attorney General's office was in attendance and spoke briefly about the types of services provided by that office.

## UTILITIES

Nathan Howell gave a brief summary of the MCO report for the month of March. It is attached.

Michael Albert reported that the 2009 Box Van was approved at the March meeting to be sold. A notice of sale will be published in the Laporte/Michigan City paper on April 13, 14, and 15.

## STREETS

There was nothing to report in Streets.

Michael Albert made a motion to accept the offer of \$750.00 from Mark Wescher for the 1978 Ford Dump truck from the MVH department. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

## PARKS

Olga Pothorski reported that Surf Broadband will hold their ribbon cutting ceremony on Friday, April 15, 2022 at Prairie Meadow Park (PMP).

## POLICE DEPARTMENT

Marshal Hynek reported the monthly stats.

Marshal Hynek reported that the Public Safety Local Income tax passed 6-1 at last night's County Council meeting.

*M. Albert*  
*GB* *Nate Burnett* *DK* *OP*

## **POLICE DEPARTMENT (CON'T)**

Marshal Hynek also reported that Darin Mercer resigned from the Public Safety Board and he was appointed by the police officers. The police officers have chosen Sue Eden to replace him.

Michael Albert stated that Regina Ruddell's position on the Public Safety Board will also need to be filled and asked Nate Burnett if he would like to fill that position. Nate Burnett accepted. Michael Albert made a motion to appoint Nate Burnett to the Police Safety Board. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert reported that REMC has donated the pole for the town siren and Marquiss Electric will be wiring it this week. It will be located at PMP.

## **FINANCE**

Michael Albert read Ordinance 2022-1, Additional Appropriation in its entirety. Michael Albert made a motion to approve Ordinance 2022-1 on first reading. James, Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

Michael Albert made a motion to suspend the rules and adopt Ordinance 2022-1. James Bechinske, second. Roll Call: Burnett, yes; Pothorski, yes; Bechinske, yes; Kelly, yes; Albert, yes.

## **MISCELLANEOUS**

The WVFD reported the monthly stats. They are attached.

Dave Funkhouser reported that the axles for the new truck are on back order.

## **CITIZENS COMMENTS**

## **ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL**

A motion to adjourn was made by Michael Albert at 7:33 PM. Deborah Kelly, second. Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

  
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**Town of Westville**  
**March 2022 Monthly Report of Operations**  
**Prepared By: Nathan Howell**  
**April 12, 2022**

**Water**

1. GIS – Adam has the notebook operational and has completed the verification of Water Tower Place. We are planning to have him go to Hebron a couple of days to work with their staff.
2. The small tower demolition has been postponed until Spring due to the weather. We will contact them to begin the process.
3. IDEM completed the sanitary survey for the water system. Generally, the system graded well. There were a few minor corrections needed; however, the Backflow Protection Policy will need to be implemented.
4. The Surf Air fiber optic project has begun. We are working with Surf Air and KSI, the boring contractor, to get the project done as fast, and problem-free, as possible.
5. There was a water leak on Valparaiso Street. We had Accu-Dig on site, as well as Weston, to assist with the repairs. We found the water supply line to Bomar was served by four individual ¾-inch taps feeding a 2-inch line. There were three separate leaks occurring which we temporarily repaired. A more permanent repair needs to be performed which will include: installing a new 2-inch tap; new 2-inch service across the street with a shut off valve; a new ¾-inch tap for the house; and a new main line valve and piping to remove the old “stuff” in the ground.
6. The Council should be aware that we have found two lead “goose neck” fittings installed on the water system on Valparaiso Street. We had been unaware that these fittings existed in the Town. This causes concern because this type of material can cause elevated lead levels in the water. Currently, we have no idea how many exist. Discussions were had with McMahan about a potential project to replace the mains and services in the original part of Town.
7. There was a meeting with INDOT regarding the roundabout project. Cory was in attendance. It was basically an informational meeting that the project will begin. Since then, we have been in discussions with INDOT, the consultants, and Reith Riley who is doing the work. We are working with them and McMahan with several items including: the water main material; changing the location of the tap to the existing water line by the WWTP; and the elimination of many of the fittings in the new lines to be installed.
8. We met on site with McMahan and at a different time with Bowen to look at the water plant and determine an early scope of improvements.

## Wastewater

1. The Nash Finch Lift Station still needs a flow meter installed. We have had Bowen on site to look at it and determine a price to do the work. We will also have them install a concrete slab to install a generator. We think we may have a solution for the flow meter installation. We believe we can install it on the force main entering the manhole. If we can do this, we will save thousands of dollars.
2. The Westville Estates pump station is deteriorating rapidly. We have spoken with McMahon and Superior Pumping to renovate the station. We are considering installing the used system from the old WWTP.
3. We had liquid sludge hauled and disposed of. Johnson's Septic hauled it and disposed of it. We rented a pump from Superior to pump the material to the tanker. They removed 101,000 gallons for a cost of \$19,800. Hopefully, we will not need to haul liquid sludge again.
4. The WWTP improvements are really beginning to move. The lift station at WCC is about 50% complete with most of the backfilling done and much of the conduit and piping complete outside. Bowen is pouring the foundation for the screening and electrical rooms.

The force main is 90% complete. We had sand coming into the WWTP and Bowen found an abandoned lateral had been clipped when the boring was performed. This was repaired.

At the Wastewater Plant, the solids building is 50% complete. The sludge press and other equipment has been delivered. The tanks for the Clean Bee have been delivered. The south clarifier has been upgraded. Most of the electrical work for the aerator temporary service is complete. The UV system has been moved temporarily. The water lines for the solids building have been installed. Fencing has been removed and sheeting will be placed to construct the new oxidation ditch ring.



**Town of Westville - Operational Summary for the Wastewater Treatment Plant**

**Influent**

2022	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	5,902,400	241,900	156,400	190,400	139	216.3	316	494.6	28.8	45.7	5.1	8.1
February	5,874,400	416,000	176,100	209,800	153	275	242	425	25.6	44.8	5.1	8.9
March	5,642,000	231,500	163,900	182,000	180	275	343	522	34.9	53	7.2	10.8
April												
May												
June												
July												
August												
September												
October												
November												
December												

**Effluent**

2022	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,821,000	242,100	155,300	187,800	3	97.8	7.3	97.7	.3	94.1	1.25	95.7
February	5,829,000	425,000	167,600	208,200	2.9	98.1	8.2	96.6	.5	89.4	.6	97.7
March	5,535,600	222,500	159,600	178,600	3.1	98.3	8.4	97.6	.6	91.2	.08	99.8
April												
May												
June												
July												
August												
September												
October												
November												
December												

**Town of Westville – Operational Summary for the Water Treatment Plant**

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/22	4,401,000	233,700	0	141,400	73	51
02/28/22	4,437,300	280,100	46,700	158,500	75.6	50
03/31/22	5,041,700	250,600	0	163,400	83.9	54
04/30/22						
05/31/22						
06/30/22						
07/31/22						
08/31/22						
09/30/22						
10/31/22						
11/30/22						
12/31/22						



WESTVILLE AUTO

W.A.I.  
W.A. RECYCLING SERVICES INC.

DUMPSTERS, DEMOLITION, WASTE, CLEAN UP SERVICES

P.O. BOX 258

WESTVILLE, INDIANA 46391

PHONE: (219) 785-2040-2064

CUSTOMER'S ORDER NO.	PHONE	DATE
NAME <i>Town of Westville</i>		
ADDRESS		

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT	MOSE RET'D	PAID OUT
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QTY.	DESCRIPTION	PRICE	AMOUNT
	<i>appraised value of End</i>		
	<i>older Dumps Truck</i>		
	<i>Riveted 500<sup>00</sup></i>	<i>1000<sup>00</sup></i>	
	<i>Retail 1000<sup>00</sup></i>	<i>1500<sup>00</sup></i>	
	<i>Chemmy Enclosed Van</i>		
	<i>Riveted / Runs Rough</i>		
	<i>Wholesale Sale 1000<sup>00</sup> - 2000<sup>00</sup></i>		
	<i>Retail 2000<sup>00</sup></i>	<i>3000<sup>00</sup></i>	

(We) the undersigned do hereby agree to pay all incurred charges above within 30 days of service rendered. I further agree upon default to pay 2% per month on any unpaid balances along with cost of collection including attorney fees. I further agree by my signature to jurisdiction of the courts of Indiana and it's laws.

NOT RESPONSIBLE FOR DRIVEWAYS, LAWNS,

UNDERGROUND UTILITIES & FOUNDATIONS

TAX

RECEIVED BY

TOTAL

29574

THANK YOU

To the Town Council,

I would like to offer \$750 for the 1978 Ford Dumptruck.

Thanks,

Mark Wescher

*Mark A. Wescher*

2022-1

**ADDITIONAL APPROPRIATION ORDINANCE**

Whereas, it has been determined that it is now necessary to appropriate more money than was originally appropriated in the 2021 annual budget; now, therefore:

Sec. 1. Be it ordained by the Town Council of the Town of Westville, La Porte County, Indiana, for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

	AMOUNT REQUESTED	AMOUNT APPROVED BY FISCAL BODY
Fund Name: 2401 ARP Fund		
Major Budget Classification:		
Services and Charges	\$ 85,000.00	\$ 85,000.00
Capital Outlay	<u>321,000.00</u>	<u>321,000.00</u>
Total General Fund	<u>\$ 406,000.00</u>	<u>\$ 406,000.00</u>

\*\*\*\*\*  
Adopted this 12<sup>th</sup> day of April, 2022.

NAY  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AYE  
Mark Beard  
Nathan Smith  
Debra Kelly  
James F. Smith  
Debra Horecki

ATTEST:  
Loni Mercer  
Secretary of Governing Body

# WESTVILLE VOLUNTEER FIRE DEPARTMENT

FIRE PREVENTION



FIRE PROTECTION

P.O. Box 211  
WESTVILLE, INDIANA 46391

MARCH 2022

Town of Westville	25
New Durham Twp	13
Jackson Twp	13
Mutual Aid	3
Total	54

## Town

EMS Calls	23
Utility poll on fire	1
CM detector	1

## New Durham Twp

EMS calls	7
Grass fires	4
Accidents	1
Truck fire	1

## Jackson Twp

EMS calls	10
Accidents	2
Structure fire	1

## Mutual aid

Accidents	2
EMS calls	1