

WESTVILLE TOWN COUNCIL
AUGUST 12, 2025
REGULAR MEETING
100 SETSER DRIVE
7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

TITLE VI/ADA DISCLOSURE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

UTILITIES
MCO REPORT

STREETS
DEPARTMENT HEAD REPORT

PARKS

POLICE
DEPARTMENT HEAD REPORT

FINANCE

MISCELLANEOUS
WVFD ACTIVITY REPORT

CITIZENS COMMENTS
MICHAEL ENGBERG/HIGH WATER CONSUMPTION

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

Westville Town Council – Elected to a 4-year Term 1/1/2024-12/31/2027

Michael Albert – Ward 1
George Watkins – Ward 2
William McMahon – Ward 3
Leann Deal – Ward 4
Olga Pothorski – Ward 5

Lori Hunt – Clerk-Treasurer

WESTVILLE TOWN COUNCIL

AUGUST 12, 2025
MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, Leann Deal, Bill McMahon, George Watkins, Joshleen Denham; Deputy Clerk, Town Attorney, Doug Beige.

Absent: Olga Pothorski, Lori Hunt

The Pledge of Allegiance was recited.

Michael Albert stated that ADA/Title VI grievance forms and a voluntary public involvement survey are available for anyone interested.

A motion was made by Michael Albert to approve minutes of the July, 2025 meeting. George Watkins, second. Roll Call: McMahon, yes; Watkins, yes; Deal, yes; Albert, yes.

A motion was made by Michael Albert to approve claims for the month of July, 2025. Leann Deal, second. Roll Call: McMahon, yes; Watkins, yes; Deal, yes; Albert, yes.

UTILITIES

Michael Albert gave a brief update on the report of operations for utilities. See attached report prepared by Nathan Howell.

STREETS

George Watkins reported that a portion of the sidewalk on 421 was replaced. Also, there is a wire hanging on 421 where Frontier is doing some work. Frontier to make necessary repairs.

PARKS

Michael Albert reported that the pickleball court is just about done and is looking great.

POLICE DEPARTMENT

Marshal McKinney reported monthly stats. He also reported that the EMR class is ongoing and the last day will be September 9, 2025.

FINANCE

There was nothing to report in Finance.

MISCELLANEOUS

There was no one in attendance from the WVFD.

WM
MB
Ad
JH

CITIZENS COMMENTS

ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL

Holly Keiser: 207 Ash Parkway

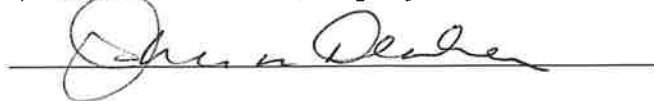
Jo Wiseman: 208 Ash Parkway

Both were in attendance to express concern for the way the trees were trimmed in their area at New Durham. Michael Albert and George Watkins to follow up with Tom Fath regarding concern.

Ray and Cheryl White were in attendance to follow up on zoning and ordinance letters that were to be sent. Marshal McKinney and Michael Albert to follow up with Charlie Ray, Building Commissioner.

A motion to adjourn was made by Michael Albert at 7:24 pm. George Watkins, second. Motion carried.

I, Joshleen Denham; Deputy Clerk, attest that these minutes are true and accurate.

A handwritten signature in dark ink, appearing to read "Joshleen Denham", is written over a horizontal line.



Town of Westville
July 2025 Monthly Report of Operations
Prepared By: Nathan Howell
August 12, 2025

WATER

New Items

1. We continue to work with Bowen and McMahon on design and planning of the new water plant and water main project. This, along with finishing the wastewater project, is taking up a considerable amount of time.

The land acquisition for the new wells is still proceeding. McMahon is close to the 90% design mark for the water plant.
2. Water and sewer lines locates for construction has become a major job to perform. A water service was hit by the contractor and will be repaired by them. Another line was hit on Route 2, which will be repaired by the contractor.
3. Water usage has increased in the past month. We may have a leak and will continue to monitor this. A leak has not been found.

Old Items

1. GIS – Little has been added. We are compiling more data, including the backflow prevention devices to include in the database. Aaron Flowers will be spearheading the GIS program. We have contacted McMahon to have the new water and force main lines added. MCO is bringing in a summer student who will be entering shut offs.

WASTEWATER

New Items

1. The Correctional Center Lift Station waste compactor has been plugging considerably. This is due to non-flushable items such as pillow cases, socks, and wire being flushed in the system.

Old Items

1. There is still an issue with the mapping system at Fieldstone Subdivision. The sanitary sewer locations on the atlas were wrong on two streets. We found three manholes, which two are buried very deep, and there may be severe conflicts with fences in the rear lots. We will contact a contractor to assist with this. We had M.E. Simpson on site to assist in locating services and shut-off valves. We found nearly half of the valves which could not be found. We are trying to find a contractor who will bring the manhole lids to grade.
2. We were involved with the sewer connection to the duplex built on Flynn Road across from the grocery store- No further progress has been made.

Town of Westville - Operational Summary for the Wastewater Treatment Plant

Influent

2025	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	22,115,400	865,900	102,900	713,400	47.4	290	85.9	498	11.5	68.4	2.7	16.1
February	19,622,400	800,700	628,700	700,800	51	299	103	608	13.8	80.6	3.03	19
March	24,895,480	1,113,200	607,700	803,080	61.8	405	90.4	596	18.2	122	2.7	18.1
April	20,676,300	814,500	596,400	689,210	76.7	443	107	620	17.0	97.7	3.4	19.5
May	20,720,400	771,700	581,900	668,400	71.4	401	105	601	18.6	103.7	3.3	18.4
June	20,283,000	735,900	566,700	654,300	94.5	517	159	870	19.4	105.7	3.8	20.7
July	22,202,200	959,800	624,000	716,200	85.3	500	97.5	583	15.0	120.2	3.1	24.8
August												
September												
October												
November												
December												

Effluent

2025	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	23,672,000	1,058,700	645,800	763,600	2	95.8	4.7	94.5	.322	88	.02	99.8
February	19,375,000	792,900	620,600	692,000	2	96.1	4.8	95.4	.43	89.3	.02	99.9
March	24,621,000	1,126,800	595,600	794,24	2.1	96.6	3.6	96	.498	81.6	.02	99.9
April	20,334,000	812,400	576,600	677,790	2	97.3	3.3	96.98	.822	75.5	.02	99.9
May	20,363,000	756,400	567,300	656,900	2	97.2	3.5	96.7	.68	79.5	.03	99.8
June	19,171,000	723,700	553,900	639,000	2	97.9	3.1	97.8	.79	79.1	.173	99.1
July	21,957,000	972,400	612,100	708,300	2	97.7	3.5	96.4	.72	76.6	.024	99.8
August												
September												
October												
November												
December												

Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/25	5,915,800	356,900	83,000	188,300	82.8	
02/28/25	5,395,800	340,800	78,700	192,700	82.2	
03/31/25	5,896,600	272,800	122,700	192,500	83.8	
04/30/25	6,384,000	304,500	122,500	212,800	92.8	
05/31/25	6,675,300	291,200	126,300	214,000	98.2	
06/30/25	7,119,800	352,700	99,200	232,500	99.8	
07/31/25						
08/31/25						
09/30/25						
10/31/25						
11/30/25						
12/31/25						