

WESTVILLE TOWN COUNCIL
JULY 09, 2024
REGULAR MEETING
100 SETSER DRIVE
7:00 P.M.

AGENDA

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF CLAIMS

UTILITIES

MCO REPORT

STREETS

DEPARTMENT HEAD REPORT

PARKS

POLICE

DEPARTMENT HEAD REPORT

FINANCE

TRANSFER RESOLUTION 2024-6

MISCELLANEOUS

WVFD ACTIVITY REPORT

TRI-KAPPA

CITIZENS COMMENTS

ANY OTHER MATTERS WHICH PROPERLY COME BEFORE THE COUNCIL

ADJOURNMENT

WESTVILLE TOWN COUNCIL

JULY 09, 2024

MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, Leann Deal, Deborah Kelly, James Bechinske, Olga Pothorski, Lori Hunt, Clerk-Treasurer; Town Attorney, Doug Beige.

The Pledge of Allegiance was recited.

Michael Albert stated that ADA/Title VI grievance forms and a voluntary public involvement survey are available for anyone interested.

A motion was made by Michael Albert to approve minutes of the June, 2024 meeting. Olga Pothorski, second. Roll Call: Bechinske, yes; Pothorski, yes; Deal, yes; Kelly, yes; Albert, yes.

A motion was made by Michael Albert to approve claims for the month of June, 2024. Olga Pothorski, second. Roll Call: Bechinske, yes; Pothorski, yes; Deal, yes; Kelly, yes; Albert, yes.

UTILITIES

Michael Albert gave a summary of the MCO report in Nathan Howell's absence. It is attached. Michael Albert reported that Phase 1 of the WCC water project may be starting at the end of August.

STREETS

There was nothing to report in Streets.

PARKS

There was nothing to report in Parks.

POLICE DEPARTMENT

Marshal McKinney reported monthly stats. Marshal McKinney reported that the new hires are doing well.

FINANCE

Michael Albert read Resolution 2024-6, Transfer of Funds in its entirety. We will transfer \$8,000.00 from LRST Street Supplies to LRST New Equipment. We will transfer \$10,000.00 from Gen Police Health Ins to Gen Police Other Fees/Svcs. We will transfer \$10,000.00 from Gen Police Health Ins to Gen Police Misc Supplies. We will transfer \$1,388.28 from ARP Fund New Equip to ARP Fund Other Fees/Svcs. Michael Albert made a motion to adopt Resolution 2024-6. Deborah Kelly, second. Roll Call: Bechinske, yes; Pothorski, yes; Deal, yes; Kelly, yes; Albert, yes.



MISCELLANEOUS

There was no one in attendance from the WVFD.

CITIZENS COMMENTS

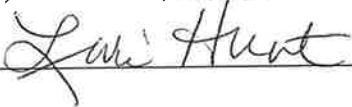
Molly McIntyre from Tri-Kappa was in attendance to ask if the siren at Prairie Meadow Park could be shut off during the Pumpkin Festival and Marshal McKinney stated he will investigate that. She also asked if the Town has any extra picnic tables and Olga Pothorski advised her to ask Mark Hale. Molly also asked if they could have a beer vendor at the festival. Michael Albert advised her that they would have to list the Town as an additional insured and they would have to get with the police to provide coverage. The times would be from 11:00 am to 4:30 pm. Michael Albert made a motion to allow Tri-Kappa to hold a beer garden at the Pumpkin Festival providing that they provide the Town with a copy of their insurance no later than the Wednesday of the week the festival is and that they get police coverage.

ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL

Jim Bechinske asked when we will be getting the PRP money and Mike Albert stated it should be very soon. Deborah Kelly asked if New Durham Estates will be coming onto water and Michael Albert stated that is up to New Durham.

A motion to adjourn was made by Michael Albert at 7:11 pm. Olga Pothorski, second. Motion carried.

I, Lori Hunt, attest that these minutes are true and accurate.





Town of Westville
June Monthly Report of Operations
Prepared By: Nathan Howell
July 9, 2024

WATER

New Items

1. We have been working with Lori to clean up the meter installation messes at several multi-family units. These meters were put in the house with little thought given to where the meter was to be located. We also had one home where the meter was installed, and a new floor was installed which generally sealed the meter so we could not service or replace it.
2. We continue to spend a considerable amount of time with the design and planning of the new water plant and water main project.
3. We found several shut off valves which cannot be turned and need to be replaced. Adam has ACUDIG coming and will try to take care of three valves.
4. We are in the process of painting the rest of the hydrants. All were flushed and serviced.
5. A large tree limb fell down and damaged the fence and two of the door openers which were stored in the yard.

Old Items

1. GIS – Limited progress has been made.
2. The lead water service inventory project is proceeding. We have much of the information entered in the website. We have received many of the questionnaires back thanks to Lori and her staff. This will help in determining what types of services exist to the homes.

WASTEWATER

New Items

1. The manhole and sanitary sewer cleaning will resume this summer.
2. The Nash Finch Lift Station control panel will be replaced this month. Bowen has completed the manhole and valve vault installation along with the generator pad installation.
3. We met with Bowen on site to look at the upgrade to the Westville Estates Lift Station. We are going to have McMahon draw up a site plan. We need to install a manhole for a valve vault and flow meter prior to upgrading the pumps. The estimate for this is approximately \$34,000.

Old Items

1. There is still an issue with the mapping system at Fieldstone Subdivision. The sanitary sewer locations on the atlas were wrong on two streets. We found three manholes, which two are buried very deep, and there may be severe conflicts with fences in the rear lots. We will contact a contractor to assist with this. We had M.E. Simpson on site to assist in locating services and shut-off valves. We have found nearly half of the valves which could not be found. We are trying to find a contractor who will bring the manhole lids to grade.
2. We were involved with the sewer connection to the duplex built on Flynn Road across from the grocery store- No further progress has been made.
3. The Coulter Road force main will need to be replaced. We have several ideas for this.
4. The manhole lid on one of the manholes on Flynn Road north of McDonald's broke into pieces. Adam found a lid which fit and sealed it to the frame with mastic. Bowen will replace two lids total. We are waiting for a proposal to replace two frames and lids. Bowen is trying to find the proper frame and lids.
5. The WWTP improvements are about 99% complete. Everything is operational except for the effluent reuse system. The new sewer installation to the WCC facility is completed.

Town of Westville - Operational Summary for the Wastewater Treatment Plant

Influent

2024	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	21,288,940	840,000	584,000	686,740	81	460	129	747	14.2	81.4	3.1	17.8
February	20,784,300	839,000	610,000	716,700	92	554	153	920	13.6	78.4	2.8	16.7
March	21,452,500	877,500	562,400	692,000	96.2	542	165	927	14.7	84.9	3.1	17.9
April	21,375,000	854,000	602,000	712,500	89.9	539	119	722	13.2	78.5	3.1	18.4
May	19,573,400	792,000	565,000	631,400	82.7	449	195.4	1040	16.0	84.3	3.4	17.9
June	20,367,000	743,000	577,000	656,700	65.1	360	139.9	775	14.98	81.3	2.8	15.4
July												
August												
September												
October												
November												
December												

Effluent

2024	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	21,226,000	868,000	571,000	684,71	2.3	97.2	5	96.1	.58	81.3	.02	99.8
February	20,414,000	808,000	610,000	703,900	2.7	97.1	4.3	97.2	.53	88	.14	99
March	21,185,000	878,500	535,200	683,400	2.2	97.7	5.1	96.9	.37	88.2	.02	99.8
April	21,048,000	845,000	601,000	701,600	2.1	97.7	5	95.8	.44	85.5	.02	99.8
May	18,786,000	792,000	564,000	626,200	3.3	96.1	7.2	96.3	.59	82.7	.04	99.7
June	18,929,000	766,000	530,000	646,900	2	96.9	7.4	94.7	.58	79.9	.04	99.8
July												
August												
September												
October												
November												
December												

Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/24	4,641,000	279,700	77,700	149,200	68	0
02/28/24	4,428,800	222,500	79,500	152,700	68	0
03/31/24	4,813,300	279,300	72,300	159,400	73.2	0
04/30/24	4,688,400	254,600	75,600	154,300	67.4	0
05/31/24	5,156,900	294,100	67,500	165,600	71.8	0
06/30/24	5,226,400	255,000	63,700	172,800	77	0
07/31/24						0
08/31/24						0
09/30/24						0
10/31/24						0
11/30/24						0
12/31/24						0

RESOLUTION #2024-*6*
TRANSFER OF FUNDS

BE IT RESOLVED BY THE WESTVILLE TOWN COUNCIL THAT THE FOLLOWING FUNDS BE TRANSFERRED:

Transfer Eight Thousand Dollars (\$8,000.00) from Appropriation #2202001233 (STREET SUPPLIES) LRST FUND to Appropriation #2202001440 (New Equipment) LRST FUND

✓ Transfer Ten Thousand Dollars (\$10,000.00) from Appropriation #1101200134 (Health Insurance) GEN FUND (P) to Appropriation #1101200313 (Other Fess/Services) GEN FUND (P)

Transfer Ten Thousand Dollars (\$10,000.00) from Appropriation #1101200134 (Health Insurance) GEN FUND (P) to Appropriation #1101200290 (Misc Supplies) GEN FUND (P)

Transfer One Thousand Three Hundred Eighty-Eight Dollars and Twenty-Eight Cents (\$1,388.28) from Appropriation #2401001440 (New Equip) ARP FUND to Appropriation #2401001313 (Other Fees/Services) ARP FUND.

PASSED AND ADOPTED THIS 9th DAY OF JULY 2024.

WESTVILLE TOWN COUNCIL



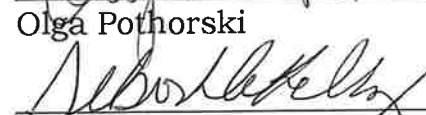
Michael Albert



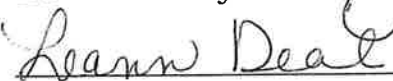
James Bechinske



Olga Pothorski



Deborah Kelly



Leann Deal

ATTEST:



Lori Hunt, Clerk-Treasurer