

TOWN OF WESTVILLE
IMPROVEMENT LOCATION PERMIT APPLICATION

Please fill out the following information and we will call you when your permit is ready for pick-up. ****NOTE: PLEASE ALLOW UP TO ONE MONTH TO PROCESS YOUR PERMIT.**

DATE: _____ ZONING DISTRICT _____

NAME/OWNER: _____

ADDRESS OF PROPERTY: _____ PHONE _____

ARE YOU DOING THE WORK YOURSELF: Y / N

CONTRACTOR: _____ PHONE _____

CONTRACTOR ADDRESS: _____

TYPE OF WORK TO BE DONE: _____

COMPLETE ANY OF THE FOLLOWING THAT APPLY:

SIZE OF STRUCTURE: _____ TOTAL SQ FEET: _____ HEIGHT: _____

FRONT SETBACK: _____ REAR SETBACK: _____ SIDE SETBACKS: _____

COMPLETE SECTION BELOW FOR NEW CONSTRUCTION:

RANCH _____ BI-LEVEL _____ TRI-LEVEL/QUAD _____ TWO-STORY _____ TOWNHOUSE _____

SQ FEET PER LEVEL: MAIN _____ UPPER _____ LOWER _____

FINISHED BASEMENT: Y / N IS THE BASEMENT A DAYLIGHT: Y / N WALKOUT: Y / N

TOTAL LIVING AREA _____ GARAGE: Y / N IF YES, SIZE: _____

REAR DECK/PORCH: Y / N IF YES, SIZE: _____ FRONT PORCH: Y / N IF YES, SIZE _____

GENERAL INFORMATION:

WAS A SURVEY DONE : Y / N

ESTIMATED COST OF ENTIRE PROJECT: _____

****YOU MUST ALSO PROVIDE A SKETCH PLAN OR SITE PLAN PER ATTACHED ORDINANCE**
****IF YOUR CONTRACTOR IS USING SUB-CONTRACTORS THEY MUST BE ON THE ATTACHED LIST AND BE REGISTERED WITH THE TOWN**

SIGNATURE

PRINTED NAME