

# WESTVILLE TOWN COUNCIL

MAY 11, 2021  
MINUTES OF MEETING

The regular meeting of the Westville Town Council was held at the Westville Town Complex Community Room, 100 Setser Drive at 7:00 p.m. Present: Michael Albert, Regina Ruddell, Tom Fath, Olga Pothorski, James Bechinske, Lori Mercer; Clerk-Treasurer, Town Attorney, Doug Biege.

A motion was made by Tom Fath to approve minutes of the April, 2021 meeting. James Bechinske, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski yes; Albert, yes.

A motion was made by Michael Albert to approve claims for the month of April, 2021. Regina Ruddell, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski, yes; Albert, yes.

## UTILITIES

Nathan Howell gave a brief summary of the MCO report for April. It is attached.

Tom Fath reported that Pet Hero will need a new water main. As the project started, it was discovered that the water main was low flow and in poor condition. Tom reported that we have one quote in for this and it is from H&G and it is under \$14,000.00. We will be getting more quotes for this and we will not exceed \$15,000.00. Tom Fath made a motion to replace the water main at an amount not to exceed \$15,000.00 to be paid for from the water maintenance fund. Michael Albert, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski, yes; Albert, yes.

Tom Fath reported Curt Szczesniak has asked to run sewer lines for the property located just North of Dollar General to be able to tie into the Town's sewer line. Curt has intentions of developing that parcel. Curt will need to meet the Town's specifications and the Town will need to approve the design. Tom also stated that at this time, this parcel is not within Town limits and it should be understood that the Town may annex this parcel at some point in the future.

## STREETS

James Bechinske reported that the tree removal on West Valparaiso and Ridge Street is complete. James Bechinske also reported that we have been awarded the Community Crossings Grant and we will begin the project once we've received the revenue from the State.

## PARKS

There was nothing to report in Parks.

## POLICE DEPARTMENT

Marshal Hynek reported monthly stats.

Handwritten initials and signatures in red ink, including 'JB', 'TR', 'M', and 'OP'.

**FINANCE**

Michael Albert read Ordinance 2021-5, Establishing an American Rescue Plan fund. Michael Albert made a motion to approve Ordinance 2021-5 on first reading. Regina Ruddell, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski, yes; Albert, yes. Michael Albert made a motion to suspend the rules and adopt Ordinance 2021-5. Tom Fath, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski, yes; Albert, yes.

Michael Albert asked the council to think of some ideas that we could do for infrastructure projects in the Town that will qualify for the ARP.

**MISCELLANEOUS**

A member from Cars for Charity was in attendance and asked the council if they could hold a charity car show for Giant Paw Prints at Prairie Meadow Park (PMP) on September 12, 2021 from 6:00 am to 4:00 pm. They stated they will provide the insurance information to the Town before the event. They also stated they will be having a couple of food trucks at the event. Michael Albert made a motion to allow Cars for Charity to hold a charity car show for Giant Paw Prints at PMP on September 12, 2021. Regina Ruddell, second. Roll Call: Ruddell, yes; Fath, yes; Bechinske, yes; Pothorski, yes; Albert, yes.

Doug Beige reported that he has received the correspondence from the County regarding the siren on the tower at the old police station and has responded and this is no longer an issue.

Doug Beige also reported that he has gotten the deed back for the McMahan property and he will get Lori Mercer the information.

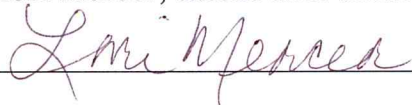
Doug Beige also reported that he sent a proposed change of easement form back to CSX and he is currently waiting to hear back from them.

**CITIZENS COMMENTS**

**ANY OTHER MATTERS THAT COME BEFORE THE COUNCIL**

A motion to adjourn was made by Michael Albert at 7:23 pm. Olga Pothorski, second Motion carried.

I, Lori Mercer, attest that these minutes are true and accurate.

  
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**Town of Westville**  
**April 2021 Monthly Report of Operations**  
**Prepared By: Nathan Howell**  
**May 11, 2021**

**Water**

1. GIS –Nothing new to report. We will place a large emphasis on this during the Spring.
2. The INDOT roundabout and culvert replacement projects are proceeding. INDOT had their subsurface, utility locating contractor on site to locate water and sewer lines. They requested that we probe the ditch bottom to locate the force main. It appears to be where the locating company marked it. It is about 4 feet below the bottom of the ditch. The INDOT consulting engineer indicated that moving the force main will not be necessary.

The consulting engineer sent us locations where they want potholing done. We will have McMahan mark these sites so there are no issues where the potholing will be done.

3. Peerless Midwest was on site to service the well and high service pumps. There is still a malfunctioning air release valve which will need to be repaired.
4. We noticed that several joints on the top of the concrete reaction basin have gotten worse. We have spoken with McMahan and Bowen about repairing them. We will perform short-term repairs of the cracks and will be obtaining quotes to install a permanent membrane on the tank.
5. We are obtaining quotes to install new water services for the new animal hospital.
6. We have spent a lot of time with the potential new businesses possibly locating south of the Dollar General store.
7. We were called to Bo-Mar Park regarding a water leak. We assisted in looking for it. We could not find the leak and the owners were adamant that we install a new meter (after we told them the meter was very likely operating properly). We ordered a new meter and set up a time to have it installed. The park called and said they found the leak and did not want the meter changed. Since the meter is likely missing recording flow at low flows, we will have D&M install a new compound meter on the service line.

## Wastewater

1. The Nash Finch Lift Station still needs a flow meter installed. We have contacted McMahon for their help in getting a contractor interested in installing the meter and vault. We have also contacted Superior Pumping who works with LGS Plumbing in an attempt to get a quote. The station is seeing increased flows due to the increased traffic at the Dollar General facility. We have not yet begun to work on this.
2. The Westville Estates pump station is deteriorating rapidly. We have spoken with McMahon and Superior Pumping to renovate the station. We are considering installing the used system from the old WWTP.
3. We continue to spend much time on the DOC renovation project.
4. MB Controls is in the process of installing the Mission unit at the wastewater plant. They need to extend the antenna to the roof due to the poor cellular signal. We will be installing the units in the New Durham and McDonalds' stations.
5. We were told by G.E. Marshal that they will be repairing the broken casting on the manhole on US 421 north of McDonalds.

## Town of Westville - Operational Summary for the Wastewater Treatment Plant

### Influent

2021	Total Gallons	Flow			BOD		TSS		Ammonia		Phosphorus	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	5,781,500	227,000	165,000	186,500	143	230	282	447	29.6	46.1	5.6	8.7
February	5,650,400	248,800	177,600	201,800	145	249	296	506	24.9	42	5.1	8.6
March	5,992,300	255,700	160,000	193,300	159	262	327	524	24.8	39.9	5.7	9.2
April	5,708,400	259,100	163,100	190,280	171	285	313	519	28.1	446	5.4	8.6
May												
June												
July												
August												
September												
October												
November												
December												

### Effluent

2021	Total Gallons	Flow			BOD		TSS		Phosphorus		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	mg/l	% Removed	mg/l	% Removed
January	5,560,000	221,000	158,000	174,900	2.5	98.2	3.8	98.1	.2	97.2	.16	99.5
February	5,406,400	230,500	170,000	193,100	3	97.8	6.5	97.8	.2	96.1	.34	98.6
March	5,753,700	249,800	157,900	185,600	3.1	98	7.5	97.7	.3	94.6	.08	99.7
April	5,485,500	251,900	154,900	182,850	2.3	98.7	5.3	98.3	.6	88.6	.05	99.8
May												
June												
July												
August												
September												
October												
November												
December												

## Town of Westville – Operational Summary for the Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (lbs.)	Fluoride Usage (lbs.)
01/31/21	3,642,000	159,500	0	117,300	56.3	41
02/28/21	4,212,900	397,600	53,500	150,500	62	46
03/31/21	5,196,600	255,700	110,700	167,000	75.9	59
04/30/21	5,080,800	263,300	79,100	168,100	75.4	44
05/31/21						
06/31/21						
07/31/21						
08/31/21						
09/30/21						
10/31/21						
11/30/21						
12/31/21						

Ordinance # 2021-5

**Ordinance to Establish the ARP Coronavirus Local Fiscal Recovery Fund  
(Fund #176)**

BE IT RESOLVED by the Town Council of the Town of Westville, LaPorte County, Indiana, that a need now exists for the establishment of the ARP Coronavirus Local Fiscal Recovery Fund (Fund #176) pursuant to Indiana Code 5-11. The sources of funding for the newly established fund will include monies allocated to the Town from the American Rescue Plan Act of 2021 (ARP). The monies within this fund shall be used for eligible purposes of the ARP as outlined in Section 603(c). The Town will develop a plan that will provide details for the use of these funds.

Funds receipted into this Fund will require a local appropriation (Town Council approval) and the fiscal officer will review the requested use of monies to ensure the moneys are used for eligible purposes of the ARP. The fiscal officer will also maintain detailed accounting records of the fund to provide for future audits and any State and Federal reporting requirements of the ARP fund.

Duly adopted by the following vote of the members of the Westville Town this  
11<sup>th</sup> day of May, 2021.  
Council

NAY

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AYE

Michael Albert  
Raymond Luedtke  
John Th  
James P. P.  
Dequell Potharick  
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ATTEST: Lori Mercer, Fiscal Officer